

The City University of New York

Office of the General Counsel and Vice Chancellor for Legal Affairs

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Administrative Advisory
Memorandum No. 10 (Revised)

January 22, 1993

To: College Presidents
From: Robert E. Diaz 
Re: Publication of Nondiscrimination Statement
and Title IX Coordinator Information

On November 15, 1991, I issued Administrative Advisory Memorandum No. 10 which addressed the above referenced matter and included a recommended Non-discrimination Statement which had been reviewed with, and accepted by, the Office of Civil Rights of the United States Department of Education (OCR) as part of an investigation. Since that time, in the course of an investigation and discussions with the New York City Commission on Human Rights and as a result of amendments to the City Human Rights Law, the City University has agreed to include an additional representation of no discrimination on the basis of alienage or citizenship in its admission and transfer applications.

Consequently, we have determined to revise the Non-discrimination Statement which is generally applicable to admissions, employment, access to programs, and administration of educational policies, to also include alienage or citizenship. While there are some legal restrictions on the employment of aliens and non-citizens, the Non-discrimination Statement must be read consistent with the requirements of law. Examples of such employment prohibitions are that the University may not employ: undocumented aliens; some aliens with non-immigrant (temporary) visas; individuals who are not citizens for positions as security officers who may carry firearms.

The attached Non-discrimination Statement should be published in college publications including the college catalogs, student and employee handbooks, and registration booklets. It also includes necessary information about Title IX and Section 504. The affirmative action officer, Title IX coordinator, and Section 504 coordinator may be the same or different employees.

encl.

c: Deputy Chancellor Laurence F. Mucciolo
Chief Administration Officers
Legal Affairs Designees

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STATEMENT OF NONDISCRIMINATION

_____ College is an Equal Opportunity and Affirmative Action Institution. The college does not discriminate on the basis of age, sex, sexual orientation, **alienage or citizenship**, religion, race, color, national or ethnic origin, handicap, veteran or marital status in its student admissions, employment, access to programs, and administration of educational policies.

_____ is the college affirmative action officer and coordinator for Title IX, which prohibits sex discrimination in federally assisted education programs. His/her office is located in _____, room _____ and his/her telephone number is _____.

_____ is the college Section 504 coordinator for the handicapped. His/her office is located in _____, room _____ and his/her telephone number is _____.

Note: The highlighted language is new.

Dated: January 22, 1993
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