## **Program Load**

A student's total program load in either the fall or spring semester may not exceed 18 equated credits.

A student's total program may not exceed two courses per summer session or four courses for the summer term.

A student's total program may not exceed two courses for the winter session.

A student must declare a major by the time they have earned 60 credits in a program. Students who have not declared a major shall have a hold placed on their record and will not be able to register for courses until a major is declared.

A student with a cumulative index warranting such consideration (minimum GPA of 3.0) may apply for permission to take a maximum of 21 credits in the fall or spring semesters and nine credits in each summer session for a maximum of five courses. Students in the Zicklin School of Business should apply through the Zicklin Undergraduate Services Office. Students in the Weissman School of Arts and Sciences should apply through the Weissman Associate Dean's Office. Students in the Marxe School of Public and International Affairs should apply through the Marxe Associate Dean's Office. Students not officially accepted into one of the three schools should apply at the Undergraduate Advisement and Orientation Office for a credit overload.

## Hours and Credits

As a recognized higher education provider in the State of New York, Baruch College is bound by the New York Department of Education's rules and regulations regarding assignment of credit hours. Statements in this Bulletin regarding a certain number of class hours or credits refer to the number of weekly class hours (or their equivalent). Thus a listing that reads "3 hours, 3 credits" means that the course will meet for two 75-minute class hours each week for 14 weeks, exclusive of the final examination, or for some other scheduling pattern that equates to 2,100 minutes (2 meetings x 75 minutes x 14 weeks) during the term. Every weekly hour of lecture or recitation meeting for 14 weeks is equal to one semester hour of credit. The same is true for the following: a) two weekly hours of laboratory work, b) two weekly hours of supervised fieldwork, c) three hours of unsupervised honors work, or d) three hours of unsupervised fieldwork. Exceptions to this general rule may apply to certain programs or courses.