

## WHAT IS OCR?

On-campus recruitment is a special program for students in which recruiters from various companies including *EY, Grant Thornton, Deloitte, Bank of America, JP Morgan Chase, Morgan Stanley, Citi, Target*, and many others interview students on campus for either:

- **Full-time job openings** – *only open to seniors and recent graduates (1 semester out)* or
- **Internship opportunities** – *typically open to juniors* (some freshmen and sophomores may be considered)

## FOLLOW THESE STEPS TO GET STARTED!

### 1. **Full Time OCR – Attend a mandatory OCR Workshop.**

Visit the SCDC or our website to find out about upcoming workshops. Schedules for all OCR workshops are found on Starr Search under “Events” and then “Workshops”. You must RSVP to these workshops!

### Internship OCR – Complete the online Internship Tutorial.

Visit [www.baruch.cuny.edu/careers](http://www.baruch.cuny.edu/careers); Hover over **Media** (towards top of page) and click on **Tutorials**; Scroll down to the middle of the page and click on **Internship OCR Tutorial**; Access the **Tutorial**; Take and **Pass** the **Quiz**; Follow the Instructions to **Email the Internship Manager your results**. Remember to **fully update your Starr Search Profile** so the results can be processed!

### 2. **Write a one-page resume.**

Come to the SCDC to get your resume reviewed before submitting it to employers.

### 3. **Upload your resume to Starr Search.**

After you upload your resume, you will be able to apply to OCR job postings.

### 4. **Prepare for your interviews.**

Research and learn about the companies with whom you are interviewing through their website, Vault and LinkedIn. Familiarize yourself with current economic conditions. Utilize the mock interview module through Starr Search and visit the SCDC to brush up on your interviewing skills.

## OCR QUICK FACTS

- ★ **Full Time and Internship OCR** resume drops begin by mid-late **August**. Keep track of resume drop dates and check Starr Search every day for new positions.
- ★ **Interviews** take place in the SCDC interview rooms (NVC 2-150) for full-time and Internship OCR. They occur throughout the fall (mid-September – early November) and spring semesters (February-March).
- ★ **Accounting Majors!!!** In addition to listing your graduation date, indicate the date of CPA eligibility/150 credits on your resume. Follow up with SCDC for important accounting recruitment information.
- ★ **Email notifications** will be sent to you if you are selected to sign up for an interview. Be sure to check your junk mail!
- ★ **Do not miss scheduled interviews.** If you do, you must notify the SCDC **2** days before the appointed time.
- ★ Only apply to the positions for which you qualify! **Many companies require you to apply on their website in addition to Starr Search** – be sure to apply in both places to be considered!

## OCR LINGO

**PRE-SELECT:** Interview schedule is only open to those students selected by the company

**ALTERNATE:** Alternates must wait to schedule their interviews (usually 3-5 days after the primary sign-up date). Companies may identify alternate interview candidates

**PENDING:** After your apply for an OCR position, your application status will be “Pending”. It will change when the employer identifies their pre-selects.

## ANNUAL CAREER FAIRS

**Fall Accounting Fair** – September

**Fall Undergraduate Career Day** – September

**Spring Job & Internship Fair** – February