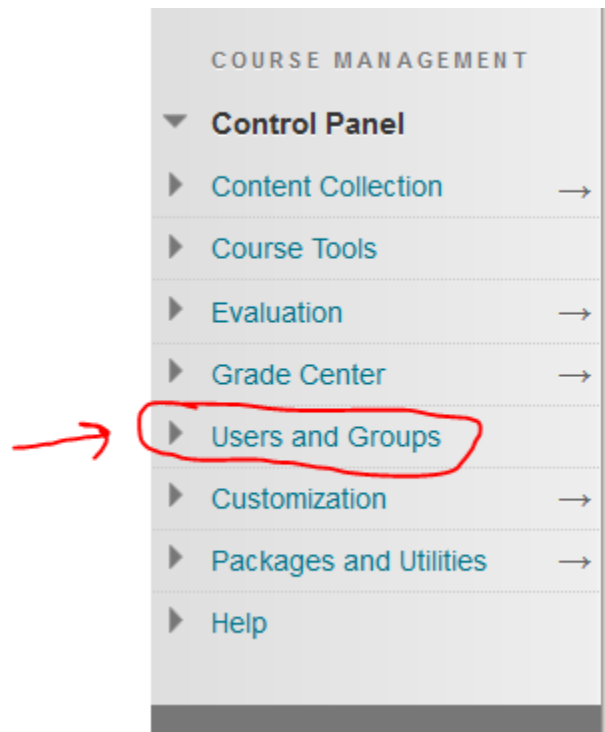
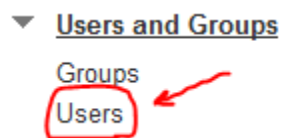


Step 1) Go to your course on Blackboard.

Step 2) On the left hand side of your course, you will see a “Course Management” panel. Click on Users and Groups.



Step 3) Click “Users”










Step 4) Now you will see a list of all the users in your course, including any TA's or guests you may have designated.

Users

Find Users to Enroll

Search: Username ▾ Contains ▾ Go

[Remove Users from Course](#)

<input type="checkbox"/>	Username	First Name	Last Name ▲	Email
<input type="checkbox"/>	 23257176	Quilvio	Abreu	Quilvio.Abreu@baruch.c
<input type="checkbox"/>	 10845883	Jean	Alarcon	jean.alarcon@baruch.c
<input type="checkbox"/>	 23036695	Ashley	Bascom	ashley.bascom@baruc
<input type="checkbox"/>	 23727031	Patrick	Bell	Patrick.Bell@baruch.c
<input type="checkbox"/>	 10835769	Deanna	Collins	Deanna.Collins@baruc
<input type="checkbox"/>	 12064066	Elmar	Enriquez	elmar.enriquez@barucl
<input type="checkbox"/>	 23145774	Franchesca	Garcia	franchescai.garcia@st