How to Move Course Links From One Content Area to Another
1. Log in to the Course on Blackboard. **Go to a content area in your course that contains the course material** (exam links, documents, assignment links, etc.).

In this example, will move the exam link titled “*Midterm Exam*” from the *Syllabus* content area to the *Course Documents* content area. The *Midterm Exam* link was accidentally deployed in Syllabus. Instead of recreating the link, you can move it with a few simple steps.

Click *Syllabus*. 
2. Log in to the Course on Blackboard. Go to a content area in your course that contains the course material (exam links, documents, assignment links, etc.). Click the **arrow circled in green below** to show a menu of options. Then click **Move**.
3. Click the **Browse** button. A small window will pop-up.
4. **You will see a list of the different content areas / content sub-folders in your course where you can move the exam link into.** In this example, we are moving the exam link into **Course Documents**.

Click **Course Documents**.
5. The small window will close after you click the content area of your choice.

Note that the **Destination Folder** field is now populated. **Do not alter this field.**

Click **Submit** on the bottom right to finalize the process.
6. **Success: your course link has moved.**

To confirm this, please go to the **content area where you moved the exam link**, Course Documents in this case.
Please note the Midterm Exam link is now in the Course Documents content area.

Follow this same process to move any of your course links.