How to Grade a Student Assignment Submission
1. Log in to the Course on Blackboard. Click on **Grade Center**, and then **Assignments**.
2. Note the 🙁 symbol circled in red. This is the **Needs Grading** symbol that indicates a student has submitted to the **assignment link**. To view the **student submission**, move your mouse cursor into the cell of that student to make a new symbol appear:
3. Click the symbol to reveal a menu. Then click **Attempt**. The date next to **Attempt** indicates **the date the student submitted the assignment**.
4. Here you will see the **student submission** on the left, and the **grading options** on the right.
Review the submission, and enter in the appropriate **Grade** in the **Attempt** box, and any feedback to the student in the **Feedback to Learner** box.

Click **Submit** to finalize the student submission.
6. **OPTIONAL**: Click the *pencil icon* to draw or mark up the paper using your mouse.
Hold Left-Click down, and move your mouse around to draw or mark up the assignment submission.

Click Done when finished.
7. **OPTIONAL**: Click the *comment bubble* icon to leave specific feedback, by typing with your keyboard, in specific areas of the paper.

**Mimic Marceau**

The physical theatre is the playground of the human body. In physical theatre the players of the stage use their bodies as the primary means to reveal the drama or comedy of a story. It forces the through-line of action of a character’s spine or super objective to be expressed through gestures and movements. The physical theatre asks the question: why is the physicality of body chosen in the first moments of the physical theatre?
Move your mouse cursor to the area of the paper where you want to leave a comment, and Left-Click with your mouse.

You will be able to **type in a comment**, like below, and **students will see the comment bubble where you placed it**.
8. If you chose to use the optional annotation tools, review your work, and click **Submit** to finalize grading.
Note that the grade you entered replaces the Needs Grading symbol.

Students can immediately review their grades and feedback from the My Grades tool within your course.