INSTRUCTIONS FOR VISITING PERMIT STUDENTS  Form A1

Please read carefully. Complete the application, the transcript request form and return both of them to the Office of the Registrar by the dates listed on the website.

Applicants who apply by the deadlines and meet Baruch College requirements for visiting student status will receive registration information by e-mail. Incomplete applications will delay your admission. Baruch College students have registration priority over Visiting Permit students.

Non-CUNY students are required to pay a non-refundable $40.00 application-processing fee and a $4.00 transcript request fee. Please submit 2 separate checks or Money Orders payable to BARUCH COLLEGE.

A. For Undergraduate Students:
   Form A1: for students who are enrolled in other colleges
   - If you are a CUNY student, you must attach your paid original permit to this application.
   - Non-CUNY students must provide a statement from their home college verifying the following:
     1. Student or official copy of transcript (not web based)
     2. The course(s) for which permission has been granted by your school. (This statement must be submitted on official college stationery with this application. Only submitting a transcript does not satisfy this requirement.)

If any of this information is missing it will delay your admission.

Undergraduate students must maintain an average of 2.0 in order to continue at Baruch College.

B. For Graduate Students:
   - CUNY students must attach their paid original permit to this application along with an official transcript. They must file Form A1 application. Students taking graduate business courses must document prerequisites by attaching a student copy of their current transcript.

Graduate students must maintain an average of 3.0 in order to continue at Baruch College.

   1. Baruch College cannot guarantee that requested courses will be available at your appointed registration time. The College does not override closed courses.

   2. Permit students are allowed to take only three courses offered by the Zicklin School of Business during their academic years as a visiting undergraduate permit student. Graduate permit students may take up to 12 credits overall in the Zicklin School of Business.
VISITING STUDENT APPLICATION FORM A1
(For students who are enrolled in other colleges)
$40.00 APPLICATION FEE MUST ACCOMPANY THIS APPLICATION (NON-CUNY ONLY)

Application for: ☐ Summer ☐

Application for: ☐ CUNY Visiting Student ☐ Undergraduate ☐ Graduate
☐ NON-CUNY Visiting Student (undergraduate students only)

Social Security number: _______________________________ Date of Birth: _______________________________

Mr. ☐ Ms. ☐

LAST FIRST MI

Street Address: __________________________________________ Apt. No.: _____________

City: __________________________ State: __________________________ Zip: ______________

Length of time at the above address __________________________

Length of time in NYC ____________ Years/Months in NYS ____________ Years/Months

Telephone: Day (____) __________________ Evening (____) ______________________

E-mail Address: ________________________________

Please list your home college:

Name of College: __________________________ Dates Attended: _______________________

Are you a U.S. Citizen? YES ☑ NO ☐

If no, state the Country of Birth: __________________________ Country of Citizenship __________

Immigration Status:

☐ U.S. Permanent Resident: __________________________ Alien Registration Card# __________________________ Date Issued ________ Expiration Date ________

☐ Other: __________________________ Please Specify Type of visa

Note: U.S. Citizens filing for New York State Tuition rates must document eligibility in the form of a permanent resident card. If you have questions about eligibility, contact the residency specialist at (646) 312-1179.

Acceptance of this application does not guarantee course availability. To return to Baruch in a subsequent semester, I understand that, as an undergraduate student, I must maintain a 2.0 and as a graduate student, 3.0 Cumulative Average in all courses. I authorize release of my transcript to my home institution.

I hereby certify that the statements on this application and all the supporting documents are true. I realize that fraudulent information may affect my status at Baruch College.

_________________________ ________________________
Signature Date
TRANSCRIPT REQUEST FORM

Please submit a $4.00 check or money order payable to Baruch College.

Social Security Number or Student ID: __________________________

Name on Record: ____________________________________________

Last        First        MI

Year and Semester of Attendance: _____________________________

Name and address of Home Institution: __________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Student’s Signature

_________________________________________  ________________

Authorizing Issuance of Transcript     Date