OPT Employment Reporting

Due to a recent policy change within SEVP/ICE [214.2(f)(5)(i)] international students on OPT are now required to report to their international student office:

- The beginning of employment, with the name and address of the employer.
- The termination of employment.
- Any change in your personal address.
- Any change in your employer’s Address.

Please submit this form to the ISSC within 10 days of any changes to your employment or to your personal address. Failure to do so may jeopardize your status here in the US.

Students Information:

__________________________________                            ________________________________
Student’s Name                           Student ID#
__________________________________   _________________________________
Student’s Telephone Number             Email Address

__________________________________   ________________________________
Address    City  State  Zip

Employer Information:

I am (check one):
____ Beginning Employment
____ Terminating Employment

Start Date:  _________________  End Date:  ______________ (if beginning employment put N/A)

__________________________________
Employer Name

__________________________________
Address    City  State  Zip

__________________________________
Student’s Signature        Date