CREDIT OVERLOAD APPLICATION

Submit this form to the Office of the Associate Dean: in person (NVC 8-265); by fax to (646) 312-3891; or via email to WSAS.AssocDean@baruch.cuny.edu.

STUDENTS APPLYING FOR A CREDIT OVERLOAD MUST HAVE A MINIMUM GPA OF 3.0

Please note the following restrictions:
1. First semester transfer students are not eligible.
2. Students with unresolved INC grades are not eligible.
3. Students enrolled in CSTM and/or ESL courses are not eligible.
4. Approval for a credit overload does not waive course prerequisites.
5. Approval is not equivalent to permission to enter closed courses.
6. The maximum credit overload for the fall and spring semesters is 21 credits.
7. A maximum of five courses may be taken for the summer, with a limit of three courses in one summer session).

PRINT CLEARLY:

Name: _______________________________________________________________________________

CUNY EMPLID: ______________     Phone Number: _______________ Major: ____________________

Circle the number of credits requested:

Fall: 19 – 20 – 21

Spring: 19 – 20 – 21

# Summer Session I courses/credits: ________  # Summer Session II courses/credits: ________

PLEASE READ AND SIGN:

Credit overloads require serious consideration and commitment to your academic pursuits. It is strongly recommended that you do not work or significantly reduce your present workload. Please make sure you have enough time to dedicate to the course load you are requesting. STUDENTS REGISTERED FOR 19-21 CREDITS WHEN SCHOOL BEGINS WILL NOT BE ABLE TO DROP ANY OF THEIR COURSES.

I, ____________________________________________ understand that I MAY NOT WITHDRAW from any courses once school begins while my credit overload is in use.

Office Use Only

Approved ____  Denied (Reason)____________  Authorized Signature & Date __________________________

GPA: __________               Student Notified: ______________________________

Revised: 5/2015