Guide to Using APA Style

Writers in the fields of social science, education, business and psychology use the American Psychological Association (APA) style guide, called the Publication Manual of the American Psychological Association. The print Publication Manual is the only comprehensive source of APA citation rules. Copies are kept at the reference desk (REF BF76.7.P83 2001). Selected parts of the manual are online in the APA Style Tips at www.apastyle.org.

KEY FEATURES of APA STYLE
1. The APA citation format requires citations within the text rather than as endnotes or footnotes. Use parentheses in the text to cite the name of the author, date, and page number of the publication.
2. Complete information about each source cited in the text must be supplied in a list of "References" found at the end of the research paper.
3. Citations for electronic documents should direct the reader to the URL of the specific document not the home page. When citing from "subscription databases" (like LexisNexis) give information for both the original article/document as well as the name of the database from which it was retrieved.

GENERAL GUIDES TO USING APA STYLE
Using American Psychological Association (APA) Format
http://owl.english.purdue.edu/handouts/research/r_apa.html
From the Online Writing Lab at Purdue University

Social Sciences: Documenting Sources
http://www.dianahacker.com/resdoc/social_sciences/intext.html
From Research and Documentation Online by Diana Hacker

EXAMPLES FOR STUDENTS USING APA STYLE
Sample Student Paper Written in APA Style
http://www.dianahacker.com/resdoc/social_sciences/sample.html
From Diana Hacker’s Research and Documentation Online
Shows how to use APA style for in-text citations and how to prepare a bibliography by using an actual student paper (in PDF format) that has been annotated to point out where APA style was used and why

SOFTWARE FOR CREATING CITATIONS AND REFERENCE LISTS
RefWorks is a web-based tool that creates bibliographies, reference lists and citations. It imports citations directly from CUNY+ or selected databases and formats them in APA style. RefWorks is available from the Newman Library “Databases” page.