



Dear TEAM Baruch Candidate:

Thank you for participating in the TEAM Baruch Peer Mentor Leadership Training and Development program. The leadership training and development team at Baruch College looks forward to meeting and working with you over the course of the next several weeks. Enclosed is a packet of information which contains all the information you will need to learn about TEAM Baruch and the many opportunities it offers.

We are looking for students who are dedicated, sincere, hard working, and truly committed to enhancing the Baruch community. This leadership training program is designed to give you an opportunity to develop your leadership skills and equip you with knowledge which can be used to enhance your experience not only as a Baruch student, but in life after Baruch. We hope this opportunity will serve as a valuable learning experience for you as an emerging student leader.

In order to be eligible to become a TEAM Baruch Peer Mentor, you must complete and submit a TEAM Baruch application. Once your application is reviewed we will contact you to schedule an interview. Based on the success of your application and interview, you will then be invited to attend TEAM Baruch training. Once your training is complete, you will be eligible to apply for several campus peer leadership positions. The attached packet contains a brief description of the varied peer programs we have to offer. A breakdown of what is contained in this packet is indicated below. Please pay close attention to this information:

- TEAM Baruch Peer Mentor Position Description & Training Schedule.
- TEAM Baruch Application.

Additional information about the various peer mentor positions is available on the Student Life website at <http://www.baruch.cuny.edu/studentaffairs/StudentLife/leadership/teambaruch>

We look forward to meeting with you!

Sincerely,  
The TEAM Baruch Training and Development Team

# TEAM Baruch Peer Mentor Position Description & Training Dates

The TEAM Baruch Peer Mentor is a paraprofessional staff member (but not an employee) of the Division of Student Affairs & Enrollment Management at Baruch College. Peer Mentors are responsible for promoting an environment conducive to a positive student experience. It is their responsibility to supplement and complement the process of formal education by enhancing the quality of life within the Baruch community.

Students interested in participating in TEAM Baruch must fill out an application (attached) and participate in our training program. **Training for Team Baruch involves a four day intensive program which includes an overnight retreat at an off campus location.** As you develop your leadership skills, we also seek to develop your relational and team building experiences by providing you with a complete immersion experience that will assist you in building relationships with your fellow peers and empowering you to become effective agents of social change. The dates for training are as follows:

**January 18 - 8am - 6pm**

**January 19 - 8am -6pm**

**January 20 and January 21-an overnight retreat at a location TBA that begins at 10am on January 20 and returns you to Baruch College by 7pm, January 21.**

**Attendance at all of these sessions is critical for the successful completion of leadership training.**

After TEAM Baruch training has been successfully completed, applications will be available for students to apply for various paid leadership positions around campus. These include:

- Orientation Leaders
- Freshman Seminar Peer Mentors
- Peer Academic Advisors
- Peers for Careers
- PAWS (Peers Advocating Wellness Services)

**STUDENTS ARE WELCOME TO APPLY AND INTERVIEW FOR MORE THAN ONE POSITION.**

**Some Peer Leader responsibilities are as follows:**

**\*Advising and Counseling**

- Being familiar with and understanding issues of confidentiality.
- Being available and visible to students in the Baruch community.
- Serving as an informed referral source to available professional resources.
- Working with Baruch students in a peer mentor capacity in various areas.

**\*Information, Communication and Resource Referral**

- Attend weekly supervision meetings.
- Enforce and communicate Baruch College policies and procedures as the need arises.

**\*Programming and Activity Planning**

- Creating, coordinating and organizing programs for Baruch students during the academic year.

**\*Maintenance, Limit Setting, Conflict Mediation and Safety Reporting**

- Setting appropriate behavioral standards for all students.

**\*Administrative**

- Working in administrative offices on various projects.
- Completing assigned paper work and administrative tasks in a timely manner.

# TEAM Baruch Peer Mentor Application

Instructions: Please read and answer all questions completely. Print legibly or type your answers. In order for your application to be considered, you must return this application, with all questions completed, to the **Office of Student Life located in VC 2-210**. Incomplete applications will not be considered. Applications must be returned by **5pm, Friday, November 4**. Late applications will not be accepted.

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone \_\_\_\_\_ Current Address: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

\_\_\_\_\_

Class Year \_\_\_\_\_ Major \_\_\_\_\_ Cumulative GPA \_\_\_\_\_

I am an Honors Student.

I am a SEEK Student.

Anticipated Date of Graduation \_\_\_\_\_ Gender  M  F

1. **Personal Statement:** Applicants are required to submit a 300-500 word statement telling us about you. In this statement please include your personal and educational background, career, goal/objectives, reason for applying to be a Peer Mentor, what you would hope to accomplish as a Mentor, and finally, a bit about what your greatest strengths and limitations are. This personal statement **must** be typed, and have your name on it. Please attach it to your completed application.

2. **Including this semester, how long have you attended Baruch College?** \_\_\_\_\_

3. **Time Commitments:** Please list any current or anticipated time commitments you have (i.e., other job(s), student teaching, research, major co-curricular involvement, etc):

\_\_\_\_\_  
\_\_\_\_\_

4. **Employment:** Please provide the requested information for your last two positions held, including part-time and/or summer.

a. **Position:** \_\_\_\_\_

Employer \_\_\_\_\_

Supervisor Name \_\_\_\_\_ Phone # \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

b. **Position:** \_\_\_\_\_

Employer \_\_\_\_\_

Supervisor Name \_\_\_\_\_ Phone # \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**5. Community/Leadership Experience:** List any positions/activities, which you have been involved with (eg. high school, student organizations, service programs, etc.)

**Organization**

**Position**

**Dates**

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**6. Which Peer Group/s would you be interested in applying for? Please check your response below, you can check off more than one:**

- Freshman Seminar Peer Mentor
- PAWS (Peers Advocating Wellness Services)
- Orientation Leader
- Peer Academic Advisor
- Peers for Careers

**Note: Once you have submitted your application you will be contacted within the next two weeks so that we may schedule an interview with you. Please make sure that you have given us an email address that you check frequently.**

# REQUIREMENTS

*All TEAM Baruch Peer Mentor Applicants must:*

1. Have and maintain a minimum 2.8 GPA while in the training process and in the position.
2. Be in good disciplinary standing with the College.
3. Have attended Baruch College for at least one full semester (freshmen are eligible to apply as training will commence in the spring) **or** have one year of Student Leader experience at another institution.
4. **Participate and attend all leadership training classes and workshops. This has been outlined on pg. 2 of this application. Remember training is mandatory and the entire program must be completed in order to become a Peer Mentor.**
5. Be prompt at every session.
6. Actively participate in discussions and maintain a positive attitude at all sessions.
7. Role model ethical and positive behavior. Remember that as a student leader in training you are regarded as an example to students in the Baruch community.
8. Understand that failure to maintain these requirements may result in loss of the student leader position.

I hereby affirm that all information provided in this application is true to the best of my knowledge. I understand that any false statements may result in removal from the application process. I understand that I must participate in all parts of the training and selection process including all interview phases in order to be considered to be a student leader.

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Signature of Applicant

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Date