

**Application for the Certificate of Eligibility (Form I-20)**  
**(For Graduate Students Only)**

International students who are admitted into a degree program at CUNY will need to obtain a Certificate of Eligibility (Form I-20), in order to enter and/or remain in the U.S. as an F-1 student. This requirement applies whether you are a new student, a transfer student from another U.S. university, or a student transferring between CUNY colleges.

(Please print clearly)

1. Name \_\_\_\_\_ Sex (check one)  Male  Female  
(Family name as in passport) (Given name as in passport) (Second given, or middle name, if any, as in passport)
2. Present Mailing Address \_\_\_\_\_  
(Number and street) (City, State) (Country) (postal code)
3. Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ Email \_\_\_\_\_
4. Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_  
(Month/Day/Year) (City, State) (Country)
5. Country(ies) of Citizenship \_\_\_\_\_ Country of Residence \_\_\_\_\_
6. Permanent Overseas Address \_\_\_\_\_  
(Required by U.S. Government Regulations) (Number and street) (City, State) (Country) (Postal code)
7. Address in U.S.A. (if known) \_\_\_\_\_  
(Number and street) (City) (State) (Zip code)
8. Expected Semester of Enrollment: Fall 20 \_\_\_\_ Spring 20 \_\_\_\_
9. Degree Program:  Master of Arts (MA),  Master of Science (MS),  Master in Business Administration (MBA),  
 Master in Public Affairs (MPA),  Master in Public Health (MPH)
10. Academic Major \_\_\_\_\_
11. Are you currently studying at a U.S. institution or college? \_\_\_\_
12. Do you currently hold F-1 status? \_\_\_\_

**TO BE COMPLETED BY APPLICANTS ALREADY IN THE U.S.**

If you are currently in the U.S., please indicate your immigration status. Attach a copy of the passport pages with the passport number, expiration date of passport, and the U.S. visa stamp. Include copies of both sides of Form I-94 for yourself and accompanying family members.

13. F-1 Student Status  I-94 Admission # \_\_\_\_\_ *(Attach copies of ALL your previously issued Forms I-20)*
14. University that issued most recent Form I-20 \_\_\_\_\_ SEVIS # N \_\_\_\_\_
15. Current U.S. school: Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
(Number and street) (City) (State) (Zip code)

**Other than F1:**

16. *Other Immigration Status (If Applicable, Specify type)* \_\_\_\_\_
17. I-94 Admission No. \_\_\_\_\_ I-94 Expires on: \_\_\_\_\_  
(Month/Day/Year)

### Declaration & Certification of Finances

Please indicate the source and amount of your financial support for two years of study for Masters Degree candidates and one year for Executive MBA Degree candidates. Baruch College requires your documentation of guaranteed support for the first year and projected support for future years. Note that costs may rise 7-10% annually. Total amounts must meet or exceed the estimate of expenses (see "Sponsor Supporting Evidence" page).

U.S. immigration authorities require colleges to receive satisfactory financial certifications from prospective students before issuing a Form I-20. Therefore, you must attach original documents for each source of financial support you indicate. Please refer to the "Sponsor Supporting Evidence" page for a list of acceptable supporting documents. Be sure to have an additional set of original documents for your appointment at the U.S. Consulate/Embassy overseas.

Provide as much detail as possible.

**ONLY ORIGINAL DOCUMENTS FOR EACH SOURCE OF FINANCIAL SUPPORT ARE ACCEPTABLE**  
**FINANCIAL DOCUMENTS CAN NOT BE OLDER THAN 3 MONTHS**

**(Amount in U.S. Dollars)**

	<b>Guaranteed Support 1<sup>st</sup> Year</b>	<b>Projected Support 2<sup>nd</sup> Year</b>
<b>A. Student</b>		
Name: _____	\$ _____	\$ _____
Name of Bank: _____		
Bank Location: _____		
The student must provide the following documents in English:		
1) Bank officer's summary statement of account history.		
2) Stock brokerage account statements, if any.		
<b>B. Parents, and/or other Individual sponsors</b>		
Name: _____	\$ _____	\$ _____
Relationship to student: _____		
Name: _____	\$ _____	\$ _____
Relationship to student: _____		
Name: _____	\$ _____	\$ _____
Relationship to student: _____		
<b>C. Government, University, or Other Sponsor</b>		
<i>(Attach current signed official copy of the terms of sponsorship, including amount of support in U.S. Dollars and period covered.)</i>		
<b>Source</b> _____	\$ _____	\$ _____
<b>Source</b> _____	\$ _____	\$ _____
<b>Source</b> _____	\$ _____	\$ _____
<b>Grand Totals</b>	\$ _____	\$ _____
	<i>(Each total must equal the estimate of expenses for one year.)</i>	

**The College cannot issue a Form I-20 until you meet all requirements for financial documentation.**

By signing my name to this form, I certify that the information above is a correct statement of my arrangements for financing my studies at Baruch College.

(Student's signature) \_\_\_\_\_ (Date) \_\_\_\_\_

(Please print name) \_\_\_\_\_

### Affidavit of Support

This form is for individuals using their own income and/or savings to support a student. It must be completed by the person who will provide the student with full or partial financial support and/or room and board during the student's course of study at The City University of New York. **Sponsors providing financial support must complete items 1-6; sponsors providing room and/or board must complete Items 1 and 7.**

#### SPONSOR INFORMATION

1) I, \_\_\_\_\_, citizen of, \_\_\_\_\_  
(Name of sponsor) (Country)

and residing at \_\_\_\_\_  
(Street) (City/State) (Country) (Postal code) (Telephone)

certify the following:

2) I am employed with \_\_\_\_\_  
(Name of employer)

located at \_\_\_\_\_  
(Street) (City/State) (Country) (Postal code) (Telephone)

I receive an annual income of \$ \_\_\_\_\_ (U.S.) from this employment. (Attach a current salary confirmation statement written by that employer, or verification of annual income for self-employed or retired individuals. The employer statement or verification of annual income must be written in English or come with a certified translation).

3) I have \$ \_\_\_\_\_ (U.S.) on deposit with  
Name of Bank: \_\_\_\_\_

Address of Bank: \_\_\_\_\_  
(Number and street) (City) (State) (Zip code)

4a) I currently support \_\_\_\_\_ persons (including myself). Our total annual income is \$ \_\_\_\_\_ (U.S.).  
(Number)

Our total family expenses are \$ \_\_\_\_\_ (U.S.)

4b) I sponsor \_\_\_\_\_ individuals for immigration in addition to this affidavit.  
(Number)

**Attach bank officer's statement of account history.**

#### STUDENT SUPPORT INFORMATION

5) This affidavit is executed on behalf of \_\_\_\_\_ who was born on \_\_\_\_\_. She/he is my \_\_\_\_\_  
(Name of Student) (Month/Day/Year) (Relationship to Sponsor)

6) I hereby certify that I am willing, able, and do commit to provide \_\_\_\_\_ with the annual amount of  
(Name of Student)  
\$ \_\_\_\_\_ (U.S.) for her/his tuition, fees, and/or living expenses each year during the entire program of study at The City University of New York until \_\_\_\_\_ (give a date when the sponsorship is expected to terminate).

#### ROOM AND BOARD SUPPORT INFORMATION (To be completed if student will live in the sponsor's home in the U.S.).

7) I hereby certify that I will provide \_\_\_\_\_ with (check one):  
(Name of Student)

Room only in my home at the address indicated above (valued at **\$9,900**) **OR**

Full room and board (meals) in my home as indicated above (valued at **\$12,483**) during each year that she/he follows a program of study at CUNY.

Note that this value cannot be included in any amount of support being provided in #6, above. Attach a copy of your lease or deed or copy of a statement from your landlord.

By signing my name to this affidavit, I certify that the information above is a correct statement of my agreement to sponsor the student herein named.

**SIGNATURE** This Affidavit must be signed.

(Signature of sponsor) \_\_\_\_\_ (Date) \_\_\_\_\_

(Please print name) \_\_\_\_\_ (Date) \_\_\_\_\_

## **SPONSOR SUPPORTING EVIDENCE**

A SPONSOR MUST SHOW SUFFICIENT INCOME AND/OR FINANCIAL RESOURCES TO ASSURE THAT THE STUDENT BEING SPONSORED WILL NOT BECOME A PUBLIC CHARGE (RECEIVE FEDERAL OR STATE LOW INCOME BENEFITS OR SERVICES) WHILE IN THE UNITED STATES.

ONLY **ORIGINAL** DOCUMENTS FROM EACH SOURCE OF FINANCIAL SUPPORT ARE ACCEPTABLE. FAILURE TO PROVIDE EVIDENCE OF SUFFICIENT INCOME AND/OR FINANCIAL RESOURCES MAY RESULT IN THE DENIAL OF THE STUDENT'S APPLICATION FOR A VISA OR HIS OR HER REMOVAL FROM THE UNITED STATES. **IT IS ADVISABLE THAT ALL FUNDING SUPPORTING DOCUMENTS BE NOTARIZED.**

**The sponsor must submit evidence of income and resources, as appropriate.**  
**(Financial Documents Cannot Be Older Than 3 Months)**

- A. Written statement from an officer of the bank or other financial institution or brokerage where the sponsor has accounts, giving the following details regarding the account:
1. Date account opened
  2. Total amount deposited for the past year
  3. Present balance
- B. Statement of your employer on business stationery showing:
1. Date and nature of employment
  2. Salary paid
  3. Whether the position is temporary or permanent
- C. If self-employed:
1. Copy of last income tax return filed or
  2. Report of commercial rating concern
  3. Schedule of assets with supporting documents

### **Tuition Costs per Credit for Baruch College Graduate Students 2009-2010**

<b>Master of Business Administration (MBA)</b>	\$735.00 per credit
<b>Master of Science (MS)</b>	\$575.00 per credit
<b>Master of Arts (MA)</b>	\$575.00 per credit
<b>Master of Public Administration (MPA)</b>	\$575.00 per credit
<b>Master of Science in Education (MSED)</b>	\$575.00 per credit

## Estimate of 2009 – 2010 Expenses for International Graduate Students Attending Baruch College

### Student Living Expenses

Books and Supplies	\$1,248.00
Transportation	\$1,133.00
Personal Expenses	\$4,995.00
Housing	\$9,900.00
Meals (at home)	\$2,583.00
Lunch	\$1,360.00
<b>Total Student Living Expenses</b>	<b>\$21,219.00</b>

### UNIVERSITY FEES (ALL STUDENTS)

Student Activities Fee \$29.00 per term	}	\$288.00
University Consolidated Fee \$15.00 per term		
Technology Fee \$100.00 per term		

### Additional Fees

#### **Zicklin School of Business Only**

**Advanced Business English Program (ABE):** \$1850.00

Offered full-time for 4 weeks each August and January and required for many international students before they begin their programs.

**Language Screening Courses** \$2100.00

**Full-Time Honors MBA Fee** \$3000.00

\$1,500 for first year - paid as enrollment deposit

\$1,500 for second year - due May 1 of first year

### Total First Year Expenses

<b>MBA Total first Year Expenses</b>	<b>\$41,247.00</b>
<b>MBA Honors First Year Expenses</b>	<b>\$44,247.00</b>
<b>MBA/ABE First Year Expenses</b>	<b>\$43,097.00</b>
<b>MS (Zicklin Only) First Year Expenses</b>	<b>\$37,407.00</b>
<b>MS/ABE (Zicklin Only) First Year Expenses</b>	<b>\$39,257.00</b>
<b>MS/MA/MPA/MSED First Year Expenses</b>	<b>\$35,307.00</b>
<b>EXECUTIVE MBA</b>	<b>\$56,221.00</b>
<b>EXECUTIVE MS</b>	<b>\$58,971.00</b>
<b>EXECUTIVE MS/FSA</b>	<b>\$61,471.00</b>
<b>EXECUTIVE MPA</b>	<b>\$45,495.00</b>

\* Total First Year Expenses stated are based on the students taking 12 credits per semester. This is the minimum number of credits required to be a full-time student (necessary to maintain lawful immigration status). If you plan to study more than 24 credits during your first year please plan accordingly.