



**INTERNATIONAL STUDENTS DEPARTURE FORM**

Federal SEVIS regulations require students in F1/ J1 status to notify the International Student Service Center when they are completing their studies or program.

Name: \_\_\_\_\_ ID # \_\_\_\_\_  
(Please Print)

E-Mail: \_\_\_\_\_ Telephone: \_\_\_\_\_

Major: \_\_\_\_\_ Completion Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Degree Sought: \_\_\_\_\_ Bachelor's  
\_\_\_\_\_ Master's

Place an "X" next to the option that best indicates your reason for departing from the College:

- \_\_\_\_\_ Graduation, I will not be applying for Optional Practical Training (OPT).
- \_\_\_\_\_ Completion of Program, I will not be applying for Optional Practical Training (OPT).
- \_\_\_\_\_ Termination of Studies/Withdrawal/Leave of Absence\*  
\*Please provide an explanation of why you will be ending your studies prior to completion of program: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I plan to return to my home country      Date of Departure: \_\_\_\_\_

Forwarding Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***If you will be graduating, you must also attach the Receipt for Graduation obtained from the Registrar's Office, which states your intention to graduate.***

For Office Use Only:

ISSC Action: \_\_\_\_\_ Date: \_\_\_\_\_ FSA Initials: \_\_\_\_\_

**PLEASE RETURN THIS FORM AND ATTACHMENTS TO THE INTERNATIONAL STUDENT SERVICE CENTER  
151 East 25<sup>th</sup> Street, Box H-0730, New York, NY 10010: Phone (646) 312-2050 / Fax (646) 312-2051**