

One Bernard Baruch Way, Box H-0730  
 New York, NY 10010-5585  
 Tel: (646) 312-2050 / Fax: (646) 312-2051

**Application for the Certificate of Eligibility (Form I-20)**  
**(For Undergraduate Students Only)**

International students who are admitted into a degree program at CUNY will need to obtain a Certificate of Eligibility (Form I-20), in order to enter and/or remain in the U.S. as an F-1 student. This requirement applies whether you are a new student, a transfer student from another U.S. university, or a student transferring between CUNY colleges.

(Please print clearly)

1. Name \_\_\_\_\_ Sex (check one)  Male  Female  
(Family name as in passport) (Given name as in passport) (Second given, or middle name, if any, as in passport)
2. Present Mailing Address \_\_\_\_\_  
(Number and street) (City, State) (Country) (postal code)
3. Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ Email \_\_\_\_\_
4. Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_  
(Month/Day/Year) (City and Country)
5. Country(ies) of Citizenship \_\_\_\_\_ Country of Residence \_\_\_\_\_
6. Permanent Overseas Address \_\_\_\_\_  
(Required by U.S. Government Regulations) (Number and street) (City, State) (Country) (postal code)
7. Address in U.S.A. (if known) \_\_\_\_\_  
(Number and street) (City) (State) (Zip code)
8. Expected Semester of Enrollment: Fall 20 \_\_\_\_\_ Spring 20 \_\_\_\_\_
9. Degree Program: Bachelor's \_\_\_\_\_
10. Academic Major \_\_\_\_\_
11. Are you currently studying at a U.S. institution or college? \_\_\_\_\_
12. Do you currently hold F-1 status? \_\_\_\_\_

**TO BE COMPLETED BY APPLICANTS ALREADY IN THE U.S.**

If you are currently in the U.S., please indicate your immigration status. Attach a copy of the passport pages with the passport number, expiration date of passport, and the U.S. visa stamp. Include copies of both sides of Form I-94 for yourself and accompanying family members.

13. F-1 Student Status \_\_\_\_\_ I-94 Admission # \_\_\_\_\_ *(Attach copies of ALL your previously issued I-20 Forms)*
14. University that issued most recent Form I-20 \_\_\_\_\_ SEVIS # N \_\_\_\_\_
15. Current U.S. school: Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
(Number and street) (City) (State) (Zip code)
16. **Other Immigration Status (If Applicable, Specify type)** \_\_\_\_\_
17. I-94 Admission No. \_\_\_\_\_ I-94 Expires on: \_\_\_\_\_  
(Month/Day/Year)

**Declaration & Certification of Finances**

Please indicate the source and amount of your financial support for the first four years of study for Bachelor’s degree candidates. The CUNY College that has admitted you requires documentation of guaranteed support for the first year and projected support for future years. Note that costs may rise 7-10% annually. Total amounts must meet or exceed the estimate of expenses (see “Sponsor Supporting Evidence” page).

U.S. immigration authorities require colleges to receive satisfactory financial certifications from prospective students before issuing a Form I-20. Therefore, you must attach original documents for each source of financial support you indicate. Please refer to the “Sponsor Supporting Evidence” page for a list of acceptable supporting documents. Be sure to have an additional set of original documents for your appointment at the U.S. Consulate/Embassy overseas.

Complete and send in this page with your application. Provide as much detail as possible.

**ONLY ORIGINAL DOCUMENTS FROM EACH SOURCE OF FINANCIAL SUPPORT IS ACCEPTABLE**  
**FINANCIAL DOCUMENTS CAN NOT BE OLDER THAN 3 MONTHS**  
**(Amount in U.S. Dollars)**

	<b>Guaranteed Support 1<sup>st</sup> Year</b>	<b>Projected Support 2<sup>nd</sup> Year</b>	<b>Projected Support 3<sup>rd</sup> Year</b>	<b>Projected Support 4<sup>th</sup> year</b>
<b>A. Student</b>				
Name _____				
	\$ _____	\$ _____	\$ _____	\$ _____
Name of Bank _____			Location _____	
			(City)	(Country)

The student must provide the following documents in English:  
 1) Bank officer’s summary statement of account history.  
 2) Stock brokerage account statements, if any.

**B. Parents, and/or other Individual sponsors**

Name _____				
Relationship to student _____				
	\$ _____	\$ _____	\$ _____	\$ _____
Name _____				
Relationship to student _____				
	\$ _____	\$ _____	\$ _____	\$ _____
Name _____				
Relationship to student _____				
	\$ _____	\$ _____	\$ _____	\$ _____

**C. Government, University, or Other Sponsor**

Source _____	\$ _____	\$ _____	\$ _____	\$ _____
Source _____	\$ _____	\$ _____	\$ _____	\$ _____
Source _____	\$ _____	\$ _____	\$ _____	\$ _____
(Attach current signed official copy of the terms of sponsorship, including amount of support in U.S. Dollars and period covered.)				
<b>Grand Totals</b>	\$ _____	\$ _____	\$ _____	\$ _____
	(Each total must equal the estimate of expenses for one year.)			

**The College cannot issue a Form I-20 until you meet all requirements for financial documentation.**

By signing my name to this form, I certify that the information above is a correct statement of my arrangements for financing my studies at Baruch College.

(Student’s signature) \_\_\_\_\_ (Date) \_\_\_\_\_

(Please print name) \_\_\_\_\_

## Affidavit of Support

This form is for individuals using their own income and/or savings to support a student. It must be completed by the person who will provide the student with full or partial financial support and/or room and board during the student's course of study at Baruch College. **Sponsors providing financial support must complete items 1-6; sponsors providing room and/or board must complete Items 1 and 7.**

### SPONSOR INFORMATION

1) I, \_\_\_\_\_, citizen of, \_\_\_\_\_  
(Name of sponsor) (Country)

and residing at \_\_\_\_\_  
(Street) (City/State) (Country) (Postal code) (Telephone)

certify the following:

2) I am employed with \_\_\_\_\_  
(Name of employer)

Located at \_\_\_\_\_  
(Street) (City/State) (Country) (Postal code) (Telephone)

I receive an annual income of \$ \_\_\_\_\_ (U.S.) from this employment. Attach a current salary confirmation statement written by that employer, or verification of annual income for self-employed or retired individuals. The employer statement or verification of annual income must be written in English or come with a certified translation.

3) I have \$ \_\_\_\_\_ (U.S.) on deposit with

Name of Bank: \_\_\_\_\_

Address of Bank: \_\_\_\_\_  
(Number and street) (City) (State) (Zip code)

### Attach bank officer's statement of account history.

4a) I currently support \_\_\_\_\_ persons (including myself). Our total annual income is \$ \_\_\_\_\_ (U.S.).

Our total family expenses are \$ \_\_\_\_\_ (U.S.)

4b) I sponsor \_\_\_\_\_ (number) individuals for immigration in addition to this affidavit.

### STUDENT SUPPORT INFORMATION

5) This affidavit is executed on behalf of \_\_\_\_\_ who was born on \_\_\_\_\_. She/he is my \_\_\_\_\_.  
(Name of Student) (Month Day Year) (Relationship to Sponsor)

6) I hereby certify that I am willing, able, and do commit to provide \_\_\_\_\_ with the annual amount of \_\_\_\_\_  
(Name of Student)  
\$ \_\_\_\_\_ (U.S.) for her/his tuition, fees, and/or living expenses each year during the entire program of study at The City University of New York until \_\_\_\_\_ (give a date when the sponsorship is expected to terminate).

### ROOM AND BOARD SUPPORT INFORMATION (To be completed if student will live in the sponsor's home in the U.S.).

7) I hereby certify that I will provide \_\_\_\_\_ with (check one):  
(Name of Student)

Room only in my home at the address indicated above (valued at **\$10,560**) **OR**

Full room and board in my home as indicated above (valued at **\$13,116**) during each year that she/he follows a program of study at CUNY.

Note that this value cannot be included in any amount of support being provided in #6, above. Attach a copy of your lease or deed or copy of a statement from your landlord.

By signing my name to this affidavit, I certify that the information above is a correct statement of my agreement to sponsor the student herein named.

**SIGNATURE** This Affidavit must be signed.

(Signature of sponsor) \_\_\_\_\_ (Date) \_\_\_\_\_

(Please print name) \_\_\_\_\_ (Date) \_\_\_\_\_

**SPONSOR SUPPORTING EVIDENCE**

A SPONSOR MUST SHOW SUFFICIENT INCOME AND/OR FINANCIAL RESOURCES TO ASSURE THAT THE STUDENT BEING SPONSORED WILL NOT BECOME A PUBLIC CHARGE (RECEIVE FEDERAL OR STATE LOW INCOME BENEFITS OR SERVICES) WHILE IN THE UNITED STATES.

ONLY ORIGINAL DOCUMENTS FROM EACH SOURCE OF FINANCIAL SUPPORT ARE ACCEPTABLE. FAILURE TO PROVIDE EVIDENCE OF SUFFICIENT INCOME AND/OR FINANCIAL RESOURCES MAY RESULT IN THE DENIAL OF THE STUDENT’S APPLICATION FOR A VISA OR HIS OR HER REMOVAL FROM THE UNITED STATES. **IT IS ADVISABLE THAT ALL FUNDING SUPPORTING DOCUMENTS BE NOTARIZED.**

**The sponsor must submit evidence of income and resources, as appropriate.**  
**(Financial Documents Cannot Be Older Than 3 Months)**

- A. Written statement from an officer of the bank or other financial institution or brokerage where the sponsor has accounts, giving the following details regarding the account:
  - 1. Date account opened
  - 2. Total amount deposited for the past year
  - 3. Present balance
- B. Statement of your employer on business stationery showing:
  - 1. Date and nature of employment
  - 2. Salary paid
  - 3. Whether the position is temporary or permanent
- C. If self-employed:
  - 1. Copy of last income tax return filed or
  - 2. Report of commercial rating concern
  - 3. Schedule of assets with supporting documents

**Estimate of 2011– 2012 Expenses for International Students Attending the City University of New York**

**Student Living Expenses**

Books and Supplies	\$1,337.00
Transportation	\$1,314.00
Personal Expenses	\$5,116.00
Housing	\$10,560.00
Meals (at home)	\$2,556.00
Lunch	\$1,473.00

**Total Student Living Expenses** **\$22,356.00**

<b>Tuition and Fees per academic year (12 months)</b>	<b>four year college</b>	<b>\$11,570.00*</b>
<b>Total First Year Expenses</b>	<b>4 year college student</b>	<b>\$33,926.00</b>

- **Tuition and Fees stated are based on the students taking at least 12 credits per semester. This is the minimum number of credits required to be a full-time student (necessary to maintain lawful immigration status).**
- **If you take 12 credits, you will be charged at the rate of \$460.00 per credit and \$530.00 in school fees per year.**