

## UNDERGRADUATE NON-DEGREE/VISITING STUDENT APPLICATION

**A \$65 non-refundable fee for new applicants and visiting permit student. A \$20 non-refundable reentry fee for returning Undergrad Non-degree and Post-Baccalaureate students who have completed a prior semester at Baruch. There is no application fee for Senior citizen auditors applicants. A check or money order must accompany all applications except for the senior citizen auditors. Please print clearly and fill in all portions of the form. Any question or comments please email us at [Visiting.students@Baruch.cuny.edu](mailto:Visiting.students@Baruch.cuny.edu)**

REGISTRAR'S OFFICE	
PAID	<input type="checkbox"/>
INITIAL:	_____

### APPLICATION

**Application:**  New Applicant  Re-entry (Only Undergrad Non-degree, Post-Baccalaureate and Senior Citizen Auditor)

**Type:**  Visiting Student  Undergrad Non-degree  Post-Baccalaureate  Senior Citizen Auditor

**Semester :**  Summer 2017 Session 1 & 3, Deadline: May 22, 2017  Winter 2018, Deadline: TBA

Summer 2017 Session 2, Deadline: June 19, 2017  Spring 2018, Deadline: TBA

Fall 2017, Deadline: August 7, 2017

### STUDENT INFORMATION

Do you currently have or have ever had a relationship with CUNY? This includes applying to or working at a CUNY college. If **NO**, or you do not know your EMPLID complete the social security number and date of birth section. If **YES**, complete the EMPLID section.

**NO:** \_\_\_\_\_  
 Social Security Number                      Date of Birth

**YES:** \_\_\_\_\_  
 EMPLID

Mr. \_\_\_\_\_  
 Ms. \_\_\_\_\_  
 Name: Last                      First                      MI

\_\_\_\_\_ Name on CUNYFirst Account (if different)

\_\_\_\_\_ Current Street Address

\_\_\_\_\_ Day Phone

\_\_\_\_\_ City                      State                      Zip

\_\_\_\_\_ Email Address

Name of current college attending; or previous college(s) or high school attended: \_\_\_\_\_

### COURSES YOU WISH TO TAKE

In all cases, all course pre-requisites must be met.

	Course (ex. ART 1000)	Title (ex. Intro to Visual Design)		Course (ex. ART 1000)	Title (ex. Intro to Visual Design)
1			3		
2			4		

### APPLICATION AGREEMENT

**Please Read Before You Submit Form:**

Acceptance of this application **does not** guarantee course availability at the appointed registration time. Students are responsible for all tuition and fees regardless of the grade(s) earned or the transferability of the course(s).

**New Students to CUNY or students who have been out of Baruch for a year or longer are charged non-resident tuition rates.** To establish that you are a NYS resident, please submit the CUNY Residency form to the Office of Undergraduate Admissions at 151 E. 25th St, room 720. To download, please go to <http://www.baruch.cuny.edu/undergrad/residency.htm>. If you have questions, please call the Residency Unit at (646) 312-1179.

I hereby certify that the statements on this application and all the supporting documents are true. I realize that fraudulent information may affect my status at Baruch College.

\_\_\_\_\_  
 Student's Signature

\_\_\_\_\_  
 Date

# INSTRUCTIONS FOR UNDERGRADUATE NON-DEGREE APPLICATION

**Please Note:**

- In all cases, all course pre-requisites must be met.
- You must maintain a 2.0 GPA at Baruch to be allowed for future semesters.
- You may only take 3 business courses your academic career as a non-degree student.

## VISITING STUDENT (A NEW APPLICATION MUST BE FILED FOR EACH SEMESTER YOU INTEND ON ENROLLING IN)

**File this application if:**

- You are currently enrolled in a non-CUNY college.
- You do not intend on enrolling in 4000 level or above Liberal Arts courses
- You do not intend on enrolling in 3000 level or above ACC & FIN courses

**Please submit the following documents along with the application:**

- Current Transcript (Official or Unofficial)

## UNDERGRADUATE NON DEGREE STUDENT

**File this application if:**

- You wish to take Liberal Arts courses (1000, 2000, or 3000 level only)
- You do not intend on enrolling in business courses
- You do not intend on enrolling in ENG 2100, 2150 or MTH 1030

**Please submit the following documents along with the application if you never attended Baruch College:**

- Proof of High School Diploma/ GED/ transcripts of all prior college coursework

## POST BACCALAUREATE NON DEGREE STUDENT

**File this application if:**

- You have already received a Bachelor's degree
- You do not intend on enrolling in 4000 level Liberal Arts courses
- You do not intend on enrolling in upper-level (3000 and above) accounting or finance courses
- 2 courses maximum per semester

**Please submit the following documents along with the application if you never attended Baruch College:**

- Copies of transcripts of all prior college coursework showing proof of degree.

## SENIOR CITIZEN STUDENT

**File this application if:**

- You are a New York resident 60 years of age or older
- You want to audit introductory liberal arts course
- You do not intend on enrolling in english comp, math, business or science
- 2 courses maximum per semester
- Fee of \$80 is required every semester/session

**Please submit the following documents along with the application if you never attended Baruch College::**

- Proof of age (driver's license, State ID, passport)
- Proof of High School Diploma/ GED/ transcripts of all prior college coursework

REGISTRAR'S OFFICE USE ONLY			EMAILED		Comments:
TERM ACTIVATE			DATE		
<input type="checkbox"/> SEARCH ID	<input type="checkbox"/> PROG PLAN	<input type="checkbox"/> UPDATE RES/EM	PROCESSED BY		
<input type="checkbox"/> TERM ACT	<input type="checkbox"/> APPT TIME	<input type="checkbox"/> STUDENT GRP	INITIAL		
<input type="checkbox"/> PERM	<input type="checkbox"/> TRANS TEXT	<input type="checkbox"/> EXT ED	DATE		