BARUCH COLLEGE
PRESIDENT’S CABINET
MINUTES

July 14th, 2014

Agenda
1. Approval of Minutes
2. Cancellation of Course Sections
3. President’s Remarks
4. Provost Matters
5. Budget Update and Policy Approach for FY15
6. Possible NYT Story on College Disposition of Student Disciplinary Cases in the Hazing Incident
7. Update on Embark
8. Old Business
9. New Business

Attendance:
Mitchel B. Wallerstein, President
David Birdsell, Dean, School of Public Affairs & Special Assistant to the President for Institutional Effectiveness
John Choonoo, Director of the Office of Institutional Research
David Christy, Provost & Senior Vice President for Academic Affairs
Katharine Cobb, Vice President for Administration and Finance
Arthur Downing, Vice President for Information Services and Dean of the Library
Fenwick Huss, Dean, Zicklin School of Business
Mary Gorman, Chief of Staff
Christina Latouf, Vice President for Communications, External Relations & Economic Development
Jeffrey Peck, Dean, Weissman School of Arts and Sciences & Vice Provost for Global Strategies
Sharon Ricks, Acting Assistant Vice President for Student Affairs and Dean of Students
David Shanton, Acting Vice President for College Advancement

Absent:
Ben Corpus, Vice President for Enrollment Management and Strategic Academic Initiatives
Christopher Hessel, Chair, Faculty Senate
Stephanie Vullo, Executive Legal Counsel

Guest:
Edward Adams, Chief Registrar

Approval of Minutes
A motion was made to approve the minutes of the June 16, 2014 meeting; the minutes were approved.

Cancellation of Course Sections
Dean Birdsell stressed the need to understand and discuss the impact of course cancellations. Mr. Adams noted the registrar’s office does not cancel courses, only the deans or schools cancel courses.

Mr. Adams reported 52 courses were initially not assigned classrooms because their parameters did not fit into the scheduling systems; 44 courses were reworked and course enrollment was reduced to accommodate available space and 18 courses were ultimately without a classroom. He noted that classrooms are assigned before registration begins and enrollment capacity and classroom capacity are taken into account.

A discussion was held regarding how the cancellation of classes are determined. Dean Birdsell stressed the need to have graduation criteria of courses taken into account. Vice President Cobb noted there is also the conflict of a high demand of certain classrooms at certain times. Provost Christy stressed the need for a balanced assignment of “less than favorable” timeslots and classrooms. Dean Peck suggested the offices of the deans take more responsibility for the scheduling of courses and take over the distribution of time blocks.

Provost Christy stressed the number one priority is to meet student needs when scheduling courses.
It was suggested that past room utilization and capacity be reviewed and more transparency is necessary to determine the impact of course cancellations on graduation rates.

**President’s Remarks**
President Wallerstein provided an update on residence space. He noted the College must continue looking for possible residence spaces as a commitment has been made to students and alumni.

**Provost Matters**
Provost Christy reported Art King will be the new Assistant Vice President for Student Affairs.

**Budget Update and Policy Approach for FY15**
Provost Christy noted a communication should be sent to the College community regarding the current budget situation due to lower enrollment. A discussion followed.

It was noted that the number of transfer students admitted has increased. A discussion was held regarding the transition of transfer students from community colleges to Baruch College.

Provost Christy reported the Associate Provost Dennis Slavin has been asked to create a curriculum map by major including general education and major requirements. The next step will be to determine how transfer students fit into the curriculum map. He noted there should be focus on tracking the degree process of transfer students.

Dean Peck stressed the need to have an understanding, at a system wide level, of the effects of Pathways.

President Wallerstein thanked Provost Christy and Vice President Cobb for drafting the memorandum that will be sent to the College community regarding the impacts of the budget shortfall. It was noted a detailed memorandum will be sent to business managers and department chairs and a less detailed version will be sent to the entire College community.

**Possible NYT Story on College Disposition of Student Disciplinary Cases in the Hazing Incident**
A discussion was held regarding a possible New York Times story on the College’s disposition of student disciplinary cases in the hazing incident.

**Update on Embark**
A discussion was held regarding Embark, an online admissions software utilized for graduate programs.

**Old Business**
None

**New Business**
President Wallerstein noted the faculty expressed diversity concerns during Chancellor Milliken’s recent visit to the College.