INTERNATIONAL STUDENTS DEPARTURE FORM

Federal SEVIS regulations require students in F1/J1 status to notify the International Student Service Center when they are completing their studies or program.

Name: _______________________________________   ID # ________________________________
(Please Print)

E-Mail: ______________________________________ Telephone: ____________________________

Major: ____________________________________ Completion Date: _______/______/______

Degree Sought: ______ Bachelor's
________ Master's

Place an “X” next to the option that best indicates your reason for departing from the College:

____ Graduation, I will not be applying for Optional Practical Training (OPT).
____ Completion of Program, I will not be applying for Optional Practical Training (OPT).
____ Termination of Studies/Withdrawal/Leave of Absence*
*Please provide an explanation of why you will be ending your studies prior to completion of program:
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

☐ I plan to return to my home country   Date of Departure: ____________________________

Forwarding Address: ________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

If you will be graduating, you must also attach the Receipt for Graduation obtained from the Registrar’s Office, which states your intention to graduate.

For Office Use Only:

ISSC Action: ______________________ Date: ________________ FSA Initials: ________________

PLEASE RETURN THIS FORM AND ATTACHMENTS TO THE INTERNATIONAL STUDENT SERVICE CENTER
151 East 25th Street, Box H-0730, New York, NY 10010: Phone (646) 312-2050 / Fax (646) 312-2051

05/2008