

*Due Date: Thursday, May 1, 2008*

Please fill out all required information in ink. Paychecks will be issued on Thursday, May 22, 2008

Name of Employee: \_\_\_\_\_

Pay Rate: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
04/20/08	Sunday						
04/21/08	Monday						
04/22/08	Tuesday						
04/23/08	Wednesday						
04/24/08	Thursday						
04/25/08	Friday						
04/26/08	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
04/27/08	Sunday						
04/28/08	Monday						
04/29/08	Tuesday						
04/30/08	Wednesday						
<b>05/01/08</b>	<b>Thursday*</b>						
05/02/08	Friday						
05/03/08	Saturday						
<b>TOTAL BI-WEEKLY HOURS</b>							

*\* Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor \_\_\_\_\_

Print name of Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Department Telephone: \_\_\_\_\_

*Due Date: Thursday, May 15, 2008*

Please fill out all required information in ink. Paychecks will be issued on Thursday, June 5, 2008

Name of Employee: \_\_\_\_\_

Pay Rate: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
05/04/08	Sunday						
05/05/08	Monday						
05/06/08	Tuesday						
05/07/08	Wednesday						
05/08/08	Thursday						
05/09/08	Friday						
05/10/08	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
05/11/08	Sunday						
05/12/08	Monday						
05/13/08	Tuesday						
05/14/08	Wednesday						
<b>05/15/08</b>	<b>Thursday*</b>						
05/16/08	Friday						
05/17/08	Saturday						
<b>TOTAL BI-WEEKLY HOURS</b>							

\* Indicates due date of timesheet.

Entries verified and approved by: Signature Of Supervisor \_\_\_\_\_

Print name of Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Department Telephone: \_\_\_\_\_

*Due Date: Thursday, May 29, 2008*

Please fill out all required information in ink. Paychecks will be issued on Thursday, June 19, 2008

Name of Employee: \_\_\_\_\_

Pay Rate: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
05/18/08	Sunday						
05/19/08	Monday						
05/20/08	Tuesday						
05/21/08	Wednesday						
05/22/08	Thursday						
05/23/08	Friday						
05/24/08	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
05/25/08	Sunday						
05/26/08	Monday						
05/27/08	Tuesday						
05/28/08	Wednesday						
05/29/08	<i>Thursday*</i>						
05/30/08	Friday						
05/31/08	Saturday						
<b>TOTAL BI-WEEKLY HOURS</b>							

*\* Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor \_\_\_\_\_

Print name of Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Department Telephone: \_\_\_\_\_

*Due Date: Thursday, June 12, 2008*

Please fill out all required information in ink. Paychecks will be issued on Thursday, July 3, 2008

Name of Employee: \_\_\_\_\_

Pay Rate: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
06/01/08	Sunday						
06/02/08	Monday						
06/03/08	Tuesday						
06/04/08	Wednesday						
06/05/08	Thursday						
06/06/08	Friday						
06/07/08	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
06/08/08	Sunday						
06/09/08	Monday						
06/10/08	Tuesday						
06/11/08	Wednesday						
06/12/08	<b>Thursday*</b>						
06/13/08	Friday						
06/14/08	Saturday						

**TOTAL BI-WEEKLY HOURS**

*\* Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor \_\_\_\_\_

Print name of Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Department Telephone: \_\_\_\_\_

*Due Date: Thursday, June 26, 2008*

Please fill out all required information in ink. **Paychecks will be issued on Thursday, July 17, 2008**

Name of Employee: \_\_\_\_\_

Pay Rate: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
06/15/08	Sunday						
06/16/08	Monday						
06/17/08	Tuesday						
06/18/08	Wednesday						
06/19/08	Thursday						
06/20/08	Friday						
06/21/08	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
06/22/08	Sunday						
06/23/08	Monday						
06/24/08	Tuesday						
06/25/08	Wednesday						
06/26/08	<b>Thursday*</b>						
06/27/08	Friday						
06/28/08	Saturday						

**TOTAL BI-WEEKLY HOURS**

*\* Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor \_\_\_\_\_

Print name of Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Department Telephone: \_\_\_\_\_

*Due Date: Thursday, July 10, 2008*

Please fill out all required information in ink. Paychecks will be issued on Thursday, July 10, 2008

Name of Employee: \_\_\_\_\_

Pay Rate: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
06/29/08	Sunday						
06/30/08	Monday						
07/01/08	Tuesday						
07/02/08	Wednesday						
07/03/08	Thursday						
<b>07/04/08</b>	<b>Friday</b>					<i>INDEPENDENCE DAY</i>	
07/05/08	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
07/06/08	Sunday						
07/07/08	Monday						
07/08/08	Tuesday						
07/09/08	Wednesday						
07/10/08	<i>Thursday*</i>						
07/11/08	Friday						
07/12/08	Saturday						

**TOTAL BI-WEEKLY HOURS**

*\* Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor \_\_\_\_\_

Print name of Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Department Telephone: \_\_\_\_\_

*Due Date: Thursday, July 24, 2008*

Please fill out all required information in ink. Paychecks will be issued on Thursday, August 14, 2008

Name of Employee: \_\_\_\_\_

Pay Rate: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
07/13/08	Sunday						
07/14/08	Monday						
07/15/08	Tuesday						
07/16/08	Wednesday						
07/17/08	Thursday						
07/18/08	Friday						
07/19/08	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
07/20/08	Sunday						
07/21/08	Monday						
07/22/08	Tuesday						
07/23/08	Wednesday						
07/24/08	<b>Thursday*</b>						
07/25/08	Friday						
07/26/08	Saturday						

**TOTAL BI-WEEKLY HOURS**

*\* Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor \_\_\_\_\_

Print name of Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Department Telephone: \_\_\_\_\_

*Due Date: Thursday, August 7, 2008*

Please fill out all required information in ink. Paychecks will be issued on Thursday, August 28, 2008

Name of Employee: \_\_\_\_\_

Pay Rate: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
07/27/08	Sunday						
07/28/08	Monday						
07/29/08	Tuesday						
07/30/08	Wednesday						
07/31/08	Thursday						
08/01/08	Friday						
08/02/08	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
08/03/08	Sunday						
08/04/08	Monday						
08/05/08	Tuesday						
08/06/08	Wednesday						
08/07/08	<b>Thursday*</b>						
08/08/08	Friday						
08/09/08	Saturday						
<b>TOTAL BI-WEEKLY HOURS</b>							

*\* Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor \_\_\_\_\_

Print name of Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Department Telephone: \_\_\_\_\_

*Due Date: Thursday, August 21, 2008*

Please fill out all required information in ink. **Paychecks will be issued on Thursday, September 11, 2008**

Name of Employee: \_\_\_\_\_

Pay Rate: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
08/10/08	Sunday						
08/11/08	Monday						
08/12/08	Tuesday						
08/13/08	Wednesday						
08/14/08	Thursday						
08/15/08	Friday						
08/16/08	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
08/17/08	Sunday						
08/18/08	Monday						
08/19/08	Tuesday						
08/20/08	Wednesday						
08/21/08	<b>Thursday*</b>						
08/22/08	Friday						
08/23/08	Saturday						
<b>TOTAL BI-WEEKLY HOURS</b>							

*\* Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor \_\_\_\_\_

Print name of Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Department Telephone: \_\_\_\_\_

*Due Date: Thursday, September 4, 2008*

Please fill out all required information in ink. Paychecks will be issued on Thursday, September 25, 2008

Name of Employee: \_\_\_\_\_

Pay Rate: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
08/24/08	Sunday						
08/25/08	Monday						
08/26/08	Tuesday						
08/27/08	Wednesday						
08/28/08	Thursday						
08/29/08	Friday						
08/30/08	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
08/31/08	Sunday						
<b>09/01/08</b>	<b>Monday</b>					<i>LABOR DAY</i>	
09/02/08	Tuesday						
09/03/08	<i>Wednesday</i>						
09/04/08	<b>Thursday*</b>						
09/05/08	Friday						
09/06/08	Saturday						
<b>TOTAL BI-WEEKLY HOURS</b>							

\* Indicates due date of timesheet.

Entries verified and approved by: Signature Of Supervisor \_\_\_\_\_

Print name of Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Department Telephone: \_\_\_\_\_

*Due Date: Thursday, September 18, 2008*

Please fill out all required information in ink. Paychecks will be issued on Thursday, October 9, 2008

Name of Employee: \_\_\_\_\_

Pay Rate: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
09/07/08	Sunday						
09/08/08	Monday						
09/09/08	Tuesday						
09/10/08	Wednesday						
09/11/08	Thursday						
09/12/08	Friday						
09/13/08	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
09/14/08	Sunday						
09/15/08	Monday						
09/16/08	Tuesday						
09/17/08	Wednesday						
09/18/08	<b>Thursday*</b>						
09/19/08	Friday						
09/20/08	Saturday						
<b>TOTAL BI-WEEKLY HOURS</b>							

*\* Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor \_\_\_\_\_

Print name of Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Department Telephone: \_\_\_\_\_