

Human Resources news

Procedures for Severe Weather and Other Emergency Closings

TO: Baruch College Community
FROM: Donna Katz, CEBS, SPHR
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If it should become necessary to cancel classes or to close Baruch College buildings because of severe weather conditions or other emergencies, the following radio and television stations will broadcast and/or web post current CUNY messages after 6:00 a.m. on the day involved. Announcements will indicate whether day classes, evening classes, or both are canceled.

Radio Station	Web Sites
WCBS 880 AM	http://newyork.cbslocal.com/station/wcbs-880/
WINS 1010 AM	http://newyork.cbslocal.com/station/1010-wins/

TV Station	Web Sites
NY 1	www.ny1.com

City's Information Line	
311 DOITT	http://www.ci.nyc.ny.us/apps/311/ Phone: 311

The announcements will also be posted on the CUNY and Baruch College web site at www.cuny.edu, will be made available through 311, as well as a Baruch hot line at (646) 312-INFO.

If classes are canceled, all staff, except those designated as essential to provide emergency coverage, are released without charge to leave balances.

The Security Office (646) 660-6000 is open 24 hours a day; the College switchboard (646-312-1000) will also be staffed for emergency coverage.

When changing conditions require early closing during the workday, Human Resources will notify each office directly by telephone or e-mail, and the radio stations will alert students and faculty members about canceled evening classes.

Human Resources News is produced by Baruch's Office of Communications and Marketing on behalf of the Office of Human Resources. For more information on these announcements, please e-mail Human.Resources@baruch.cuny.edu or contact Donna Katz at 646-660-6590.