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HUMAN RESOURCES

TO: District Council (DC) 37 and Teamsters Local 237 Employees

FROM: Josie Montero *JM*
Payroll Director

DATE: October 19, 2009

SUBJECT: **District Council 37 – Prepaid Legal Services Benefit**

This is to inform you that your (December 17, 2009) pay stub may reflect an adjustment with the code PPL, the designation for Pre Paid Legal Benefits. The tax code requires that the value of this benefit, which is provided by your union, be added to your bi weekly gross salary for the purposes of tax withholding. This amount is \$107.00 or a pro rata amount depending on your total yearly earnings and is called imputed income. It is not an additional salary payment. If you have any questions, please contact your union representative or union directly, DC 37 212.815.1234 or Local 237 at 212.924.7220.