

Due Date **Wednesday, September 02, 2009**

Paycheck will be issued on:	Thursday, September 24, 2009
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Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
08/23/09	Sunday						
08/24/09	Monday						
08/25/09	Tuesday						
08/26/09	Wednesday						
08/27/09	Thursday						
08/28/09	Friday						
08/29/09	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
08/30/09	Sunday						
08/31/09	Monday						
09/01/09	Tuesday						
09/02/09	Wednesday*						
09/03/09	Thursday						
09/04/09	Friday						
09/05/09	Saturday						
TOTAL BI-WEEKLY HOURS							

** Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Due Date Thursday, September 17, 2009

Paycheck will be issued on:	Thursday, October 08, 2009
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Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
09/06/09	Sunday						
09/07/09	Monday					Labor Day Holiday	
09/08/09	Tuesday						
09/09/09	Wednesday						
09/10/09	Thursday						
09/11/09	Friday						
09/12/09	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
09/13/09	Sunday						
09/14/09	<i>Monday</i>						
09/15/09	Tuesday						
09/16/09	<i>Wednesday</i>						
09/17/09	<i>Thursday*</i>						
09/18/09	Friday						
09/19/09	Saturday						
TOTAL BI-WEEKLY HOURS							

** Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Due Date Thursday, October 01, 2009

Paycheck will be issued on:	Thursday, October 22, 2009
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Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
09/20/09	Sunday						
09/21/09	Monday						
09/22/09	Tuesday						
09/23/09	Wednesday						
09/24/09	Thursday						
09/25/09	Friday						
09/26/09	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
09/27/09	Sunday						
09/28/09	Monday						
09/29/09	Tuesday						
09/30/09	Wednesday						
10/01/09	Thursday*						
10/02/09	Friday						
10/03/09	Saturday						
TOTAL BI-WEEKLY HOURS							

* Indicates due date of timesheet.

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Due Date Thursday, October 15, 2009

Paycheck will be issued on:	Thursday, November 05, 2009
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Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
10/04/09	Sunday						
10/05/09	Monday						
10/06/09	Tuesday						
10/07/09	Wednesday						
10/08/09	Thursday						
10/09/09	Friday						
10/10/09	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
10/11/09	Sunday						
10/12/09	Monday					Columbus Day	
10/13/09	Tuesday						
10/14/09	<i>Wednesday</i>						
10/15/09	Thursday*						
10/16/09	Friday						
10/17/09	Saturday						
TOTAL BI-WEEKLY HOURS							

* *Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Due Date Thursday, October 29, 2009

Paycheck will be issued on:	Thursday, November 19, 2009
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Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
10/18/09	Sunday						
10/19/09	Monday						
10/20/09	Tuesday						
10/21/09	Wednesday						
10/22/09	Thursday						
10/23/09	Friday						
10/24/09	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
10/25/09	Sunday						
10/26/09	<i>Monday</i>						
10/27/09	Tuesday						
10/28/09	<i>Wednesday</i>						
10/29/09	Thursday*						
10/30/09	Friday						
10/31/09	Saturday						
TOTAL BI-WEEKLY HOURS							

* *Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Due Date Thursday, November 12, 2009

Paycheck will be issued on:	Thursday, December 03, 2009
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Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
11/01/09	Sunday						
11/02/09	Monday						
11/03/09	Tuesday						
11/04/09	Wednesday						
11/05/09	Thursday						
11/06/09	Friday						
11/07/09	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
11/08/09	Sunday						
11/09/09	<i>Monday</i>						
11/10/09	Tuesday						
11/11/09	<i>Wednesday</i>						
11/12/09	<i>Thursday*</i>						
11/13/09	Friday						
11/14/09	Saturday						
TOTAL BI-WEEKLY HOURS							

** Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Due Date Wednesday, November 25, 2009

Paycheck will be issued on:	Thursday, December 17, 2009
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Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
11/15/09	Sunday						
11/16/09	Monday						
11/17/09	Tuesday						
11/18/09	Wednesday						
11/19/09	Thursday						
11/20/09	Friday						
11/21/09	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
11/22/09	Sunday						
11/23/09	Monday						
11/24/09	Tuesday						
11/25/09	Wednesday*						
11/26/09	Thursday					Thanksgiving Holiday	
11/27/09	Friday					Thanksgiving Holiday	
11/28/09	Saturday						
TOTAL BI-WEEKLY HOURS							

* Indicates due date of timesheet.

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Due Date Thursday, December 10, 2009

Paycheck will be issued on:	Thursday, December 31, 2009
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Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
11/29/09	Sunday						
11/30/09	Monday						
12/01/09	Tuesday						
12/02/09	Wednesday						
12/03/09	Thursday						
12/04/09	Friday						
12/05/09	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
12/06/09	Sunday						
12/07/09	<i>Monday</i>						
12/08/09	Tuesday						
12/09/09	<i>Wednesday</i>						
12/10/09	Thursday*						
12/11/09	Friday						
12/12/09	Saturday						
TOTAL BI-WEEKLY HOURS							

* *Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Due Date Wednesday, December 23, 2009

Paycheck will be issued on:	Thursday, January 14, 2010
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Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
12/13/09	Sunday						
12/14/09	Monday						
12/15/09	Tuesday						
12/16/09	Wednesday						
12/17/09	Thursday						
12/18/09	Friday						
12/19/09	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
12/20/09	Sunday						
12/21/09	Monday						
12/22/09	Tuesday						
12/23/09	Wednesday*						
12/24/09	Thursday					Christmas Holiday	
12/25/09	Friday					Christmas Holiday	
12/26/09	Saturday						
TOTAL BI-WEEKLY HOURS							

* Indicates due date of timesheet.

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Due Date **Thursday, January 07, 2010**

Paycheck will be issued on: Thursday, January 28, 2010

Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
12/27/09	Sunday						
12/28/09	Monday						
12/29/09	Tuesday						
12/30/09	Wednesday						
12/31/09	Thursday					New Year's Holiday	
01/01/10	Friday					New Year's Holiday	
01/02/10	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
01/03/10	Sunday						
01/04/10	Monday						
01/05/10	Tuesday						
01/06/10	Wednesday						
01/07/10	Thursday*						
01/08/10	Friday						
01/09/10	Saturday						
TOTAL BI-WEEKLY HOURS							

* Indicates due date of timesheet.

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Due Date Thursday, January 21, 2010

Paycheck will be issued on:	Thursday, February 11, 2010
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Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
01/10/10	Sunday						
01/11/10	Monday						
01/12/10	Tuesday						
01/13/10	Wednesday						
01/14/10	Thursday						
01/15/10	Friday						
01/16/10	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
01/17/10	Sunday						
01/18/10	Monday					Dr. M. L. King, Jr. Holiday	
01/19/10	Tuesday						
01/20/10	<i>Wednesday</i>						
01/21/10	Thursday*						
01/22/10	Friday						
01/23/10	Saturday						
TOTAL BI-WEEKLY HOURS							

* *Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Due Date Thursday, February 04, 2010

Paycheck will be issued on:	Thursday, February 25, 2010
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Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
01/24/10	Sunday						
01/25/10	Monday						
01/26/10	Tuesday						
01/27/10	Wednesday						
01/28/10	Thursday						
01/29/10	Friday						
01/30/10	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
01/31/10	Sunday						
02/01/10	<i>Monday</i>						
02/02/10	Tuesday						
02/03/10	<i>Wednesday</i>						
02/04/10	Thursday*						
02/05/10	Friday						
02/06/10	Saturday						
TOTAL BI-WEEKLY HOURS							

** Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Due Date Thursday, February 18, 2010

Paycheck will be issued on:	Thursday, March 11, 2010
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Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
02/07/10	Sunday						
02/08/10	Monday						
02/09/10	Tuesday						
02/10/10	Wednesday						
02/11/10	Thursday						
02/12/10	Friday					Lincoln's Birthday	
02/13/10	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
02/14/10	Sunday						
02/15/10	Monday					President's Day	
02/16/10	Tuesday						
02/17/10	Wednesday						
02/18/10	Thursday*						
02/19/10	Friday						
02/20/10	Saturday						
TOTAL BI-WEEKLY HOURS							

* Indicates due date of timesheet.

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Due Date Thursday, March 04, 2010

Paycheck will be issued on:	Thursday, March 25, 2010
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Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
02/21/10	Sunday						
02/22/10	Monday						
02/23/10	Tuesday						
02/24/10	Wednesday						
02/25/10	Thursday						
02/26/10	Friday						
02/27/10	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
02/28/10	Sunday						
03/01/10	<i>Monday</i>						
03/02/10	Tuesday						
03/03/10	<i>Wednesday</i>						
03/04/10	Thursday*						
03/05/10	Friday						
03/06/10	Saturday						
TOTAL BI-WEEKLY HOURS							

* *Indicates due date of timesheet.*

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____