

Non-Teaching Adjunct

Bi-Weekly Timesheet

PP 20

Due Date: Tuesday, December 20, 2011

ePAF# _____

Paycheck will be issued on: Thursday, January 12, 2012

Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
12/04/11	Sunday						
12/05/11	Monday						
12/06/11	Tuesday						
12/07/11	Wednesday						
12/08/11	Thursday						
12/09/11	Friday						
12/10/11	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
12/11/11	Sunday						
12/12/11	Monday						
12/13/11	Tuesday						
12/14/11	Wednesday						
12/15/11	Thursday						
12/16/11	Friday						
12/17/11	Saturday						
TOTAL BI-WEEKLY HOURS							

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone#: _____

Note: If timesheets are submitted after the due date there will be a delay in your pay. Timesheet will be paid in the following paycheck.

If you should have any questions please contact Ms. Josefina Montero (ext. 6616) or Ms. Maria Camilo (ext.6606).

Non-Teaching Adjunct

Bi-Weekly Timesheet

PP 21

Due Date: Tuesday, January 03, 2012

ePAF# _____

Paycheck will be issued on: Thursday, January 26, 2012

Name of Employee: _____

Pay Rate: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
12/18/11	Sunday						
12/19/11	Monday						
12/20/11	Tuesday						
12/21/11	Wednesday						
12/22/11	Thursday						
12/23/11	Friday					College Closed	
12/24/11	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
12/25/11	Sunday						
12/26/11	Monday					College Closed	
12/27/11	Tuesday						
12/28/11	Wednesday						
12/29/11	Thursday					College Closed	
12/30/11	Friday					College Closed	
12/31/11	Saturday						
TOTAL BI-WEEKLY HOURS							

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Note: If timesheets are submitted after the due date there will be a delay in your pay. Timesheet will be paid in the following paycheck.

If you should have any questions please contact Ms. Josefina Montero (ext. 6616) or Ms. Maria Camilo (ext.6606).

Due Date: Tuesday, January 17, 2012

ePAF# _____

Paycheck will be issued on: Thursday, February 09, 2012

Name of Employee: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
01/01/12	Sunday						
01/02/12	Monday						
01/03/12	Tuesday						
01/04/12	Wednesday						
01/05/12	Thursday						
01/06/12	Friday						
01/07/12	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
01/08/12	Sunday						
01/09/12	Monday						
01/10/12	Tuesday						
01/11/12	Wednesday						
01/12/12	Thursday						
01/13/12	Friday						
01/14/12	Saturday						
TOTAL BI-WEEKLY HOURS							

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Note: If timesheets are submitted after the due date there will be a delay in your pay. Timesheet will be paid in the following paycheck.

If you should have any questions please contact Ms. Josefina Montero (ext. 6616) or Ms. Maria Camilo (ext.6606).

Due Date: Tuesday, January 31, 2012

ePAF# _____

Paycheck will be issued on: Thursday, February 23, 2012

Name of Employee: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
01/15/12	Sunday						
01/16/12	Monday					College Closed	
01/17/12	Tuesday						
01/18/12	Wednesday						
01/19/12	Thursday						
01/20/12	Friday						
01/21/12	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
01/22/12	Sunday						
01/23/12	Monday						
01/24/12	Tuesday						
01/25/12	Wednesday						
01/26/12	Thursday						
01/27/12	Friday						
01/28/12	Saturday						
TOTAL BI-WEEKLY HOURS							

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Note: If timesheets are submitted after the due date there will be a delay in your pay. Timesheet will be paid in the following paycheck.
 If you should have any questions please contact Ms. Josefina Montero (ext. 6616) or Ms. Maria Camilo (ext.6606).

Due Date: Tuesday, February 14, 2012

ePAF# _____

Paycheck will be issued on: Thursday, March 08, 2012

Name of Employee: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
01/29/12	Sunday						
01/30/12	Monday						
01/31/12	Tuesday						
02/01/12	Wednesday						
02/02/12	Thursday						
02/03/12	Friday						
02/04/12	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
02/05/12	Sunday						
02/06/12	Monday						
02/07/12	Tuesday						
02/08/12	Wednesday						
02/09/12	Thursday						
02/10/12	Friday						
02/11/12	Saturday						
TOTAL BI-WEEKLY HOURS							

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Note: If timesheets are submitted after the due date there will be a delay in your pay. Timesheet will be paid in the following paycheck.
 If you should have any questions please contact Ms. Josefina Montero (ext. 6616) or Ms. Maria Camilo (ext.6606).

Due Date: **Tuesday, February 28, 2012**

ePAF# _____

Paycheck will be issued on: **Thursday, March 22, 2012**

Name of Employee: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
02/12/12	Sunday						
02/13/12	Monday					<i>College Closed</i>	
02/14/12	Tuesday						
02/15/12	Wednesday						
02/16/12	Thursday						
02/17/12	Friday						
02/18/12	Saturday						

	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
02/19/12	Sunday						
02/20/12	Monday					<i>College Closed</i>	
02/21/12	Tuesday						
02/22/12	Wednesday						
02/23/12	Thursday						
02/24/12	Friday						
02/25/12	Saturday						
TOTAL BI-WEEKLY HOURS							

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Note: If timesheets are submitted after the due date there will be a delay in your pay. Timesheet will be paid in the following paycheck.

If you should have any questions please contact Ms. Josefina Montero (ext. 6616) or Ms. Maria Camilo (ext.6606).

Due Date: **Tuesday, March 13, 2012**

ePAF# _____

Paycheck will be issued on: Thursday, April 05, 2012

Name of Employee: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
02/26/12	Sunday						
02/27/12	Monday						
02/28/12	Tuesday						
02/29/12	Wednesday						
03/01/12	Thursday						
03/02/12	Friday						
03/03/12	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
03/04/12	Sunday						
03/05/12	Monday						
03/06/12	Tuesday						
03/07/12	Wednesday						
03/08/12	Thursday						
03/09/12	Friday						
03/10/12	Saturday						
TOTAL BI-WEEKLY HOURS							

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Note: If timesheets are submitted after the due date there will be a delay in your pay. Timesheet will be paid in the following paycheck.

If you should have any questions please contact Ms. Josefina Montero (ext. 6616) or Ms. Maria Camilo (ext.6606).

Due Date: Tuesday, March 27, 2012

ePAF# _____

Paycheck will be issued on: Thursday, April 19, 2012

Name of Employee: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
03/11/12	Sunday						
03/12/12	Monday						
03/13/12	Tuesday						
03/14/12	Wednesday						
03/15/12	Thursday						
03/16/12	Friday						
03/17/12	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
03/18/12	Sunday						
03/19/12	Monday						
03/20/12	Tuesday						
03/21/12	Wednesday						
03/22/12	Thursday						
03/23/12	Friday						
03/24/12	Saturday						
TOTAL BI-WEEKLY HOURS							

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Note: If timesheets are submitted after the due date there will be a delay in your pay. Timesheet will be paid in the following paycheck.

If you should have any questions please contact Ms. Josefina Montero (ext. 6616) or Ms. Maria Camilo (ext.6606).

Due Date: Tuesday, April 10, 2012

ePAF# _____

Paycheck will be issued on: Thursday, May 03, 2012

Name of Employee: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
03/25/12	Sunday						
03/26/12	Monday					Columbus Day	
03/27/12	Tuesday						
03/28/12	Wednesday						
03/29/12	Thursday						
03/30/12	Friday						
03/31/12	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
04/01/12	Sunday						
04/02/12	Monday						
04/03/12	Tuesday						
04/04/12	Wednesday						
04/05/12	Thursday						
04/06/12	Friday						
04/07/12	Saturday						
TOTAL BI-WEEKLY HOURS							

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Note: If timesheets are submitted after the due date there will be a delay in your pay. Timesheet will be paid in the following paycheck.

If you should have any questions please contact Ms. Josefina Montero (ext. 6616) or Ms. Maria Camilo (ext.6606).

Due Date: **Tuesday, April 24, 2012**

ePAF# _____

Paycheck will be issued on: **Thursday, May 17, 2012**

Name of Employee: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
04/08/12	Sunday						
04/09/12	Monday						
04/10/12	Tuesday						
04/11/12	Wednesday						
04/12/12	Thursday						
04/13/12	Friday						
04/14/12	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
04/15/12	Sunday						
04/16/12	Monday						
04/17/12	Tuesday						
04/18/12	Wednesday						
04/19/12	Thursday						
04/20/12	Friday						
04/21/12	Saturday						
TOTAL BI-WEEKLY HOURS							

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Note: If timesheets are submitted after the due date there will be a delay in your pay. Timesheet will be paid in the following paycheck.

If you should have any questions please contact Ms. Josefina Montero (ext. 6616) or Ms. Maria Camilo (ext.6606).

Due Date: Tuesday, May 08, 2012

ePAF# _____

Paycheck will be issued on: Thursday, May 31, 2012

Name of Employee: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
04/22/12	Sunday						
04/23/12	Monday						
04/24/12	Tuesday						
04/25/12	Wednesday						
04/26/12	Thursday						
04/27/12	Friday						
04/28/12	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
04/29/12	Sunday						
04/30/12	Monday						
05/01/12	Tuesday						
05/02/12	Wednesday						
05/03/12	Thursday						
05/04/12	Friday						
05/05/12	Saturday						
TOTAL BI-WEEKLY HOURS							

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Note: If timesheets are submitted after the due date there will be a delay in your pay. Timesheet will be paid in the following paycheck.

If you should have any questions please contact Ms. Josefina Montero (ext. 6616) or Ms. Maria Camilo (ext.6606).

Due Date: Tuesday, May 22, 2012

ePAF# _____

Paycheck will be issued on: Thursday, June 14, 2012

Name of Employee: _____

Social Security Number: _____

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
05/06/12	Sunday						
05/07/12	Monday						
05/08/12	Tuesday						
05/09/12	Wednesday						
05/10/12	Thursday						
05/11/12	Friday						
05/12/12	Saturday						

Date	Day	Time In AM	Lunch Out	Time In PM	Time Out	Employee Signature	Total Hours Worked
05/13/12	Sunday						
05/14/12	Monday						
05/15/12	Tuesday						
05/16/12	Wednesday						
05/17/12	Thursday						
05/18/12	Friday						
05/19/12	Saturday						
TOTAL BI-WEEKLY HOURS							

Entries verified and approved by: Signature Of Supervisor _____

Print name of Supervisor: _____ Title: _____ Date: _____

Department Telephone: _____

Note: If timesheets are submitted after the due date there will be a delay in your pay. Timesheet will be paid in the following paycheck.

If you should have any questions please contact Ms. Josefina Montero (ext. 6616) or Ms. Maria Camilo (ext.6606).