Monday, May 11, 9:00 AM - 5:00 PM  
**Rapid Retooling (C9253)**

How do you get employees to rapidly change direction? How do you move a team from resistance to results? Rapid Retooling is the answer. It is what leading organizations are doing to keep ahead of the increasing pace of change. Based on the research from a new book called *Rapid Retooling*, discover how to get to the next level of results by focusing on five methods identified for maximizing performance: Personal Engagement, Daring to Fail, Business Focus, Relationship Building and Team Energy.

**Days of Training: 1  Target Audience: Directors, Managers, and Supervisors**

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**Tuesday, May 19, and Thursday, May 21, 9:00 AM - 5:00 PM**  
**Strategic Thinking (C7523)**

This course provides an integral understanding of the purpose and application of strategic thinking, along with tools and steps for their application. Participants will develop a deeper understanding of successful techniques to overcome barriers in the development of short- and long-term integrated (strategic) planning, by applying practices that facilitate analysis of existing assets and challenges and capitalizing on strengths. This course provides participants with hands-on techniques and practices to develop ongoing "live in-the-moment" strategic planning.

**Days of Training: 2  Target Audience: Directors and Managers**

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**Wednesday, May 27, 9:00 AM - 5:00 PM**  
**Building Collaborative, Productive and Cohesive Teams (C1234)**

Is your team at the top of its game? This course will focus on the three key elements needed to build a collaborative, productive, and cohesive team: Trust, Open communication and Purpose (TOP). You'll discover the importance of inter-dependence, conflict management, transparency, vision, and clearly defined roles, and will have the opportunity to practice skills associated with these characteristics.

**Days of Training: 1  Target Audience: Directors, Managers, and Supervisors**

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**REGISTRATION:** Go to [www.cuny.edu/pdlm](http://www.cuny.edu/pdlm), click on **REGISTRATION**, and then click on the **PDLM E-Application link**. Follow the instructions to complete and submit your E-Application ("E-App"). Applications must be received in the PDLM Office at least 10 days before a course starts. Dates are subject to change. EO/AA Employer.