

December 13, 2010

Dear Senior College Employee,

The City University of New York (CUNY) is pleased to offer you an expanded Commuter Benefits Program. CUNY has selected WageWorks as a provider to significantly expand the TransitBenefit Program and to offer access to new Transit Plans and many more transit providers throughout the New York Tri-State area.

This document provides an overview of the expanded Commuter Benefits Program, where you can obtain more detailed information and how you can enroll. If you are already enrolled in the current TransitBenefit program, this document also provides information on what will happen to your current benefit and about your transition to the new program.

What are the options in the expanded Commuter Benefits Program?

The expanded Commuter Benefits Program — administered by WageWorks — will give you more and better ways to save. **This program is anticipated to start for the Senior Colleges in early Spring 2011.** If you are currently enrolled in the TransitBenefit Program, you will be automatically transferred to the Commuter Card – Unrestricted Plan. Your payroll deductions will continue and will remain at the same amount in the new Commuter Benefits Plan.

The program works for virtually any transit system in the Tri-State area. No matter where you live and work, you're covered. Use it for:

- MTA NYCT, Long Island Railroad, Metro-North Railroad
- NJ Transit, PATH, and NY Waterway, to name a few...
- Paratransit and the MTA's Access-A-Ride program
- Parking at or near public transit to get to work

Below is a brief description of each of the plans available to you in the Commuter Benefits Program. You can also visit www.getwageworks.com/nyc to learn more.

- 1) **Commuter Card Unrestricted Plan** – The Commuter Card is a stored value card loaded with your pre-tax and post-tax payroll deductions that can be used to purchase transit passes and tickets at transit providers throughout the New York Tri-State area. The Commuter Card works just like a credit card at transit provider ticket vending machines, ticket windows and online/web stores. It is accepted at almost 90 providers. To see a list of where the Commuter Card will work - visit <http://getwageworks.com/nyc/transitcard>.

Under this plan, you select the payroll deduction amount of your choice to be loaded to your card to meet your monthly transit costs. You will receive a Commuter Card that can be used to purchase any transit fare media including, but not limited to, MetroCards, LIRR and Metro-North tickets up to the balance on your card. You will pay an administrative fee of \$1.77 per month through payroll deductions for this option.

- 2) **Transit Pass Plan** – This plan allows you to arrange for home delivery of your transit provider passes and tickets through the City's provider, WageWorks. In this plan, you fund an account with WageWorks with your pre-tax and post-tax payroll deductions and you select a pass on the WageWorks system using the funds in your account. You can select from their extensive catalog of transit providers and transit passes covering the New York Tri-State area. To see a list of the providers available in the Transit Pass Plan – visit <http://getwageworks.com/nyc/transitplan>. WageWorks will deliver your pass or ticket to your designated mailing address by the 1st day of each calendar month. With the Transit Pass Plan, you pay an administrative fee of \$3.05 per month through payroll deductions.

- 3) **Access-A-Ride/Paratransit Plan** – This plan allows you to participate in the MTA's Access-A-Ride program or other paratransit programs supported by other transit providers. In this plan, you fund an account with WageWorks with your pre-tax and post-tax payroll deductions and you select your Access-A-Ride coupons or other paratransit options on the WageWorks system using the funds in your account. WageWorks will deliver your

Access-A-Ride coupons or tickets to your designated mailing address by the 1st day of each calendar month. With the Access-A-Ride/Paratransit Plan you pay an administrative fee of \$3.05 through payroll deductions. To participate in this plan you must enroll in the Transit Pass Plan.

- 4) **Park-n-Ride Plan** – This plan allows you to use your pre-tax and post-tax payroll deductions to pay for parking at or near a public transportation stop or station that you use to commute to work. Only transit-related parking is eligible. You must be jointly enrolled in one of the above transit options in order to enroll in this plan. With the Park-n-Ride plan, you pay an administrative fee of \$3.05 per month through payroll deductions. In addition to the administration fee you pay for the Park-n-Ride Plan, you will also pay a fee for either the Commuter Card Unrestricted or Transit Pass Plan whichever you chose.

Sincerely,



Leslie E. Williams
University Executive Director of Shared Services