MULTIPLE POSITION POLICY
SUMMER ASSIGNMENTS REPORTING FORM

The Board of Trustees' *Statement of Policy on Multiple Positions* generally limits a full-time faculty member's assignments during the annual leave period in the summer to a maximum of three-ninths of the faculty member's annual salary. In order to ensure compliance with this limitation, the faculty member must complete this form and submit it to his/her Department Chair before beginning any summer assignments and provide an updated form if any changes occur. Please note that there is an additional restriction that compensation for any single month during the summer cannot exceed 1/9th of the faculty member's annual salary. The sole exception to the 3/9ths rule is that, under carefully prescribed conditions, a college foundation may provide compensation that will cause the faculty members total compensation from CUNY-related activities to exceed 3/9ths of annual salary.

Name: _____

1. Summer Teaching Assignments

_____**X** _____ **=** $0.00
Hours Hourly Rate

2. Summer Non-Teaching Assignments

_____ **X** _____ = $0.00
Hours Hourly Rate

3. Summer Chair Assignment (if applicable)

(_____ **÷9**) **X** (_____**÷ 120**) = $0.00
Annual salary # Hours worked

4. Summer Grant Salary _____

5. Other CUNY Summer Employment _____
(including compensation from college foundation)

6. Total Summer Compensation from CUNY (Add 1 through 5) $0.00

7. Permissible Summer Compensation from CUNY

_____**X 3/9 =** $0.00
Annual salary

NOTE: Line 6 must be less than or equal to Line 7
(except for the college foundation exception)

_____ _____
Signature of Faculty Member Date Signature of Department Chair Date

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