

2007-2008 Faculty Development Grant Program: Developing Effective Teaching throughout the University

Proposals due April 20, 2007

Overview. The 2007-2008 Faculty Development Program sharpens its focus on strengthening undergraduate education by building on two important initiatives:

- *CUNY's Campaign for Student Success*, which seeks to develop a deep understanding of our students' learning and to marshal the entire University to create the conditions for their success. Ideally, proposals will address one or more of their college's Campaign priorities.
<http://www1.cuny.edu/academics/oaa/initiatives/campaign-for-success.html>
- *The Carnegie Academy for the Scholarship of Teaching and Learning (CASTL)*, which promotes scholarly inquiry into teaching and learning. CUNY has recently been selected to participate in this national initiative, which asks us to study how we teach and how students learn, document what we find, and share these findings with others.
<http://www.carnegiefoundation.org/programs/index.asp?key=21>

2007-08 Funding Priorities. This year we encourage proposals that inquire into teaching and learning not only in individual courses, but also in linked courses, in disciplines, over semesters, across campuses—and particularly in these critical areas:

- Mathematics and Quantitative Reasoning
- Developmental Education: reading, writing, mathematics
- General Education
- English Speakers of Other Languages
- First Year: introductory courses, freshman year programs, gateway courses

We especially encourage faculty collaboration within and across colleges, although proposals from individuals will be considered. For example, faculty from multiple community colleges could study how they teach particularly challenging concepts in developmental math. Another group might examine the relationships between the final AA/AS math courses at a community college and the first math courses required at a senior college. Such collaborative projects should result in findings that can be disseminated throughout the University.

Descriptions of last year's grants are available at:

<http://www1.cuny.edu/academics/oaa/uei/faculty-development.html>

Questions? Contact Dr. Erin Martineau: erin.martineau@mail.cuny.edu

APPLICATION GUIDELINES

Application. A complete application consists of the following: the application form (next page); a project narrative that describes the project's rationale, its format, and a plan for making the results of the project known to others within CUNY; a proposed budget with justification; and a two-page CV for each faculty member.

Timeline, Eligibility and Funding

- Projects are funded for one year, from September 1, 2007 to June 30, 2008. Any funds received must be spent during this time.
- All CUNY full-time faculty are eligible.
- Groups may apply for up to \$10,000; individuals may apply for up to \$5,000.
- Funds can be used to provide reassigned time to the lead project organizers; divided among all participants; or support colloquia, conferences, or seminar series. Requests for conference travel must have matching funding from another source.
- Funds cannot be used for the purchase of major items such as computers or toward institutional overhead.
- Grants are not disbursed through the Research Foundation; therefore, proposed budgets should not include fringe benefits.

Selection Process. Projects will be selected by an interdisciplinary committee made up of faculty and senior administrators from across the University, chaired by Judith Summerfield, University Dean for Undergraduate Education.

Meetings and Reports

- Grant recipients will meet in September and in May to discuss their projects.
- Recipients must submit a two-page report at the end of the grant year that details the results of the project and provide a copy (digital and physical) of any materials that were produced.
- These reports will be disseminated at CUNY CASTL meetings and on the web.
- Guidelines for these reports will be provided early in the funding period and will include suggestions for project data to be included.

2007-2008 Faculty Development Grant Program

APPLICATION FORM Due April 20, 2007

A complete application consists of the following: this form; a project narrative (see next page) that describes the project's rationale, its format, and a plan for making the results of the project known to others within CUNY; a proposed budget with justification; and a two-page CV for each faculty member.

Project Title:

Priority Areas Addressed (if relevant): _____

Project Organizer, Departmental and College Affiliation, and Contact Information:

(The Project Organizer's college will receive the funds; he or she will be responsible for communications with the Office of Undergraduate Education and with the other participants.)

Other Participants, Departmental and College Affiliations, and Contact Information:

(Attach addendum, if necessary)

Approval of Proposal from CUE Director and Provost

CUE Director:

Print Name

Signature

Date

Provost:

Print Name

Signature

Date

Project Narrative (no more than 750 words) should answer the following questions:

- **Rationale.** What is the purpose of this project? What knowledge will be generated? Why is this knowledge needed and for whom?
- **Method.** How will the work of this project be conducted? How often will the participants meet? What activities will they engage in? **Collaboration with Teaching and Learning Centers is strongly encouraged.**
- **Dissemination.** What kinds of materials you expect to produce that will document your work? Which audiences will benefit from those materials? How do you plan to disseminate those materials to those audiences?

Budget and Justification.

On a separate sheet, please provide a complete budget that details how funds will be spent. See the "Timeline, Eligibility, and Funding" section of this document regarding budget guidelines.

Application Submission

Please send the original application with four copies to:

Faculty Development Grant Program
c/o Zhanna Kushmakova
Office of Undergraduate Education
CUNY
535 East 80th Street
New York, NY 10021

You are welcome to direct questions about the application to
Dr. Erin Martineau, at erin.martineau@mail.cuny.edu
or 212.794.5337.

Applications and descriptions of last year's grants are available at:
<http://www1.cuny.edu/academics/oaa/uei/faculty-development.html>