

THE CITY UNIVERSITY OF NEW YORK

*Office of the General Counsel and Vice Chancellor for Legal Affairs*

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**STUDENT ADVISORY MEMORANDUM NO. 3**

November 28, 1990

TO: The Presidents of the Colleges  
FROM: Robert E. Diaz *[Signature]*  
RE: Students/Immunization Requirements

The purpose of this memorandum is to remind the colleges of the Public Health Law immunization requirements for students, and, in particular, I wish to alert you to the expiration of the grace periods for compliance.

As you know, the law requires that students must demonstrate immunity against measles, mumps and rubella within a statutory grace period that begins to run from the first scheduled day of classes. For the 1990-91 academic year, the grace period for in-state students is 60 days. This 60-day period is extended to 90 days for students transferring from out-of-state or from another country. **Effective August 1, 1991, the 60-day and 90-day grace periods will be reduced to 30 and 45 days, respectively.**

By now, the grace period for in-state students has expired or is about to expire. All colleges that have in-state students who have failed to present evidence that they have complied with the immunization requirements must commence disciplinary proceedings, in accordance with Board Bylaw Section 15.3, by serving a notice of charges on those students. These proceedings should be carried out in accordance with the steps outlined in my Advisory Memorandum No. 1, Section 11. (Copy attached.) If, at the conclusion of a hearing, the student has failed to present proof of immunization, the student should be suspended for the balance of the semester.

In no event, even if the disciplinary proceeding has not been concluded by the end of the term, shall a student be permitted to register full-time for the next term unless he or she has submitted the required proof of immunization.

The law currently applies to students who are registered for or are attending classes for twelve or more semester hours per semester or eight or more semester hours per quarter. **Please note that, effective August 1, 1991, the law will apply to students in degree-granting programs who are registered for or are attending classes at least six semester hours per semester or at least four semester hours per quarter.**

Questions regarding this memorandum may be directed to Terry Roemer, Esq. at (212) 794-5596.