

CHART OF ACCOUNTS



<http://www.baruch.cuny.edu/adminfin/>

Chart of Accounts

How to create and use a Financial Accounting System (FAS) Number:

FAS Number is composed of nine digits **1 - 234* - 56 - 789**; each represents the following:

1 - Funding Source (ie, 2=Tax levy and 3 = IFR)

234* -

Department to be charged/credited. A list can be seen on pages 4-10.

(*) ONLY the first 3 digits of dept Num are used for FAS; the 4th is for internal use.

56 - See Program Codes list on page 11 of this report.

789 - See Expense Code list on pages 12-13 of this report.

Chart of Accounts

CUNY Financial Designation

MOP: Major Object Purpose

Composed of 3 digits: OP + MP

OP: Object Purpose

1 = PS Regular

2 = PS Adjunct

3 = PS Temp

4 = PS Summer

5 = PS OTPS

MP: Major Purpose

10 = Instruction and Departmental Research

20** = Organized Research

30 = IFR

41** = Library

42** = Organized Activities

51 = Student Services

61*** = Maintenance Operations

62*** = General Administration

63*** = General Institutional Services

81 = SEEK

(**) Combined at State level as Academic Support Services.

(***) Combined at State level as Institutional Support Services.

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State Designation

MOP (Major Object Purpose)

801 Instruction and Departmental Research (I&DR)

Major Purpose _____

10 Academic Programs

11 ZBUS

12 WSAS

13 SPA

803 IFR (IFR)

30 IFR

804 Academic Support Services (ASS)

41 Library

42 Organized Activities

805 Student Services (SS)

51 Student Services

806 Institutional Support Services (ISS)

61 Maintenance & Operations

62 General Administration

63 General Institutional Services

869 SEEK (SEEK)

81 SEEK

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List By MOP and Program

Dept Num	Department Description	Contact Person
MOP: 801 Instruction and Departmental Research		
Program: 10 Academic Programs		
0450	Baruch College High School	Jennifer Lee
0860	Academic Administration	
1000	Faculty Senate	David Potash
1050	C.U.E. - Academic Support Fund	David Potash
107F	Faculty Fellowship Publications Program	
107C	CUNY/ACT & CPE	
107L	Looking Both Ways Project	
1070	Provost's Office	David Dannenbring
1080	Communications Institute	
2070	Baruch Preparatory Program/College Now	Jennifer Lee
2410	Coordinated Undergraduate Education (CUE)	
2480	Institutional Membership	David Gaudette
3580	Summer Incentive	
384A	Student Academic Consulting Center	Judy Corchado
6570	Freshman Programs	David Potash
6860	Baruch Honors Program	Susan Locke
7630	University Skills Immersion Program	Cheryl Smith
7930	Newman Real Estate Institute	
8850	Writing Across the Curriculum	
Program: 11 ZBUS		
0960	Executive Programs - ZBUS	Chris Koutsoutis
1970	Field Center	Alvin Puryear
2160	Dean's Office - Zicklin School of Business	John Elliott
2180	Baruch/Mt. Sinai Health Admin. Program	
2250	Subotnick Financial Services Center	
2300	PhD Program	Gloria P. Thomas
2370	Marketing Research Program	
5050	Stan Ross Accountancy	Steven Lilien
6090	MBA Tuition	John Elliot
6200	Economics & Finance	Avner Wolf
6210	Center for Logistics & Transportation	
6940	Weissman Center for International Business	Terrence Martell
7050	Law	Elliot Axelrod
7150	Management	Harry Rosen
7200	Marketing	Gary F. Soldow
8300	Statistics & Computer Information Systems	Albert Croker

Program: 12 WSAS

2220	Office of the Dean - Weissman School of Arts & Sci	Myrna Chase
5100	Sociology & Anthropology	Glenn Petersen
5200	Fine & Performing Arts	Philip Lambert
5210 *	Performing Arts Center	
5330	Black & Hispanic Studies	Hector Cordero-Guzman
6250	Education	
6270	Sino-American Conference on Education	Don Watkin
6500	English	John Todd
6550	CUNY Council on Foreign Language	Ping Xu
6750	Physical Education	
6800	History	Cynthia Whittaker
7250	Mathematics	Warren Gordon
7450	Modern Languages & Comparative Literature	Elena Martinez
7530	Natural Sciences	David J. Szalda
7600	Philosophy	Patricia Smith
7800	Political Science	Thomas Halper
7850	Psychology	Glenn Albright
8250	Communication Studies	Robert Myers

Program: 13 SPA

2260	Public Policy Support	
2270	Office of the Dean - School of Public Affairs	
227T	Technology Services	
7820	Academic Programs	

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List By MOP and Program

Dept Num	Department Description	Contact Person
MOP: 802 Organized Research		
Program: 20 Organized Research		
0920	Center for the Study of Business & Gov't - ZBUS	John Elliott
1880	Center for Financial Integrity	
2990	NCSCBHEP	
5540	Center for Educ Leadership in Public School	
5550	Center for Transition & Leadership in Gov't	
5640	Workforce Development Initiative	Donald Menzi
Program: 30 IFR		
2910 *	IFR - Student Technology Fee	Arthur Downing
2930 *	IFR - Continuing Studies	Paul Russo
Program: 41 Library		
4550	William & Anita Newman Library	Arthur Downing
Program: 42 Organized Activities		
1630	BCTC - Media Services	Arthur Downing

List By MOP and Program

Dept Num	Department Description	Contact Person
MOP: 805 Student Services		
Program: 51 Student Services		
0810	Student Information Center	
0820	Advisement Center	Sharon Ricks
1340	WSAS - Curricular Guidance	
1350	Undergraduate Admissions/Financial Aid	James Murphy
1360	Graduate Admission & Student Services	
1470	International Student Services Center	
1710	Child Care Center	Anne Austin
2650	Undergraduate Recruitment	
3230	Graduate Programs	
3380	Student Activities	
3430	ZBUS - Graduate Admission	Frances Murphy
3450	Registrar's Office	Phyllis Bagley
3590	Office of the VP for Student Development and Dean	Carl Kirschner
359A	Athletics	
3810	Student Life	Carl Aylman
3880	Career Services - VPSD	
4000	ZBUS - Curricular Guidance	
4020	Skills Assessment Testing	
4150	Counseling & Psychological Services	Angela Anselmo
4210	Services for Students with Disabilities	Barbara Sirois
4280	SPA - Career Services	
4300	ZBUS - Career Services	Tracy Handler
4320	Freshman & Transfer Orientation	Audrey Williams

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List By MOP and Program

Dept Num	Department Description	Contact Person
MOP: 806 Institutional Support Services		
Program: 61 Maintenance & Operations		
1760	Conference Center	
1771	Buildings and Grounds - Skilled Trades	
1770	Buildings and Grounds	Frank Antonucci
1780	Buildings and Grounds - Custodial	
1870	Campus Facilities & Operations	
Program: 62 General Administration		
1030	Mishkin Art Gallery	
1140	Controller's Office	Debbie Wilson
1210	Administrative Services	David Garlock
1440	Affirmative Action	Carmen Pedrogo
1660	Credit Card Fees	Michael DiMarco
1700	Office of Planning and Budget	Toby Winer
1750	Bursar's Office	Michael DiMarco
1840	Business Office	Mary Finnen
2630	Sponsored Programs and Research (SPAR)	
3050	Human Resources	
3170	President's Office	David Gaudette
3250	Community Relations	David Gaudette
3300	Public Relations	Zane Berzins
3310	Purchasing	David Garlock
3770	Vice President for Administration & Finance	Robert M. Specter
3780	Provost's Office & VP for Academic Affairs	David Dannenbring
7590	Ombudsman	
Program: 63 General Institutional Services		
0950	Computer Center for Visually Impaired People	Judith Gerber
1940	College Advancement	David Gallagher
2120	Baruch Computing & Technology Center (BCTC)	Arthur Downing
2660	Outside Printing	David Garlock
2670	Photocopier Maintenance	David Garlock
2800	Institutional Research and Analysis	John Choonoo
2890	Mailroom	David Garlock
2960	Duplicating and Printing Services	David Garlock
3260	Communications & Marketing	Michael Gillespie
3410	Receiving & Stores	David Garlock
3480	Public Safety	Henry McLaughlin
3660	BCTC - Telephone Office	Arthur Downing
6730	ID Systems	Henry McLaughlin

List By MOP and Program

Dept Num	Department Description	Contact Person
MOP: 869 SEEK		
Program: 81 SEEK		
3849	College Funds for SEEK	
3841	SEEK - Counseling	
384C	SEEK	

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Alphabetical List:

Dept Num	Department Description	MOP	Program
0860	Academic Administration	801	Academic Programs
7820	Academic Programs	801	SPA
1210	Administrative Services	806	General Administration
0820	Advisement Center	805	Student Services
1440	Affirmative Action	806	General Administration
359A	Athletics	805	Student Services
0450	Baruch College High School	801	Academic Programs
2120	Baruch Computing & Technology Center (BCTC)	806	General Institutional Services
6860	Baruch Honors Program	801	Academic Programs
2070	Baruch Preparatory Program/College Now	801	Academic Programs
2180	Baruch/Mt. Sinai Health Admin. Program	801	ZBUS
1630	BCTC - Media Services	804	Organized Activities
3660	BCTC - Telephone Office	806	General Institutional Services
5330	Black & Hispanic Studies	801	WSAS
1770	Buildings and Grounds	806	Maintenance & Operations
1780	Buildings and Grounds - Custodial	806	Maintenance & Operations
1771	Buildings and Grounds - Skilled Trades	806	Maintenance & Operations
1750	Bursar's Office	806	General Administration
1840	Business Office	806	General Administration
1050	C.U.E. - Academic Support Fund	801	Academic Programs
1870	Campus Facilities & Operations	806	Maintenance & Operations
3880	Career Services - VPSD	805	Student Services
5540	Center for Educ Leadership in Public School	802	Organized Research
1880	Center for Financial Integrity	802	Organized Research
6210	Center for Logistics & Transportation	801	ZBUS
0920	Center for the Study of Business & Gov't - ZBUS	802	Organized Research
5550	Center for Transition & Leadership in Gov't	802	Organized Research
1710	Child Care Center	805	Student Services
1940	College Advancement	806	General Institutional Services
3849	College Funds for SEEK	869	SEEK
8250	Communication Studies	801	WSAS
3260	Communications & Marketing	806	General Institutional Services
1080	Communications Institute	801	Academic Programs
3250	Community Relations	806	General Administration

Alphabetical List:

Dept Num	Department Description	MOP	Program
0950	Computer Center for Visually Impaired People	806	General Institutional Services
1760	Conference Center	806	Maintenance & Operations
1140	Controller's Office	806	General Administration
2410	Coordinated Undergraduate Education (CUE)	801	Academic Programs
4150	Counseling & Psychological Services	805	Student Services
1660	Credit Card Fees	806	General Administration
6550	CUNY Council on Foreign Language	801	WSAS
107C	CUNY/ACT & CPE	801	Academic Programs
2160	Dean's Office - Zicklin School of Business	801	ZBUS
2960	Duplicating and Printing Services	806	General Institutional Services
6200	Economics & Finance	801	ZBUS
6250	Education	801	WSAS
6500	English	801	WSAS
0960	Executive Programs - ZBUS	801	ZBUS
107F	Faculty Fellowship Publications Program	801	Academic Programs
1000	Faculty Senate	801	Academic Programs
1970	Field Center	801	ZBUS
5200	Fine & Performing Arts	801	WSAS
4320	Freshman & Transfer Orientation	805	Student Services
6570	Freshman Programs	801	Academic Programs
1360	Graduate Admission & Student Services	805	Student Services
3230	Graduate Programs	805	Student Services
6800	History	801	WSAS
3050	Human Resources	806	General Administration
6730	ID Systems	806	General Institutional Services
2930 *	IFR - Continuing Studies	803	IFR
2910 *	IFR - Student Technology Fee	803	IFR
2480	Institutional Membership	801	Academic Programs
2800	Institutional Research and Analysis	806	General Institutional Services
1470	International Student Services Center	805	Student Services
7050	Law	801	ZBUS
107L	Looking Both Ways Project	801	Academic Programs
2890	Mailroom	806	General Institutional Services
7150	Management	801	ZBUS

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Alphabetical List:

Dept Num	Department Description	MOP	Program
7200	Marketing	801	ZBUS
2370	Marketing Research Program	801	ZBUS
7250	Mathematics	801	WSAS
6090	MBA Tuition	801	ZBUS
1030	Mishkin Art Gallery	806	General Administration
7450	Modern Languages & Comparative Literature	801	WSAS
7530	Natural Sciences	801	WSAS
2990	NCSCBHEP	802	Organized Research
7930	Newman Real Estate Institute	801	Academic Programs
1700	Office of Planning and Budget	806	General Administration
2270	Office of the Dean - School of Public Affairs	801	SPA
2220	Office of the Dean - Weissman School of Arts & Sci	801	WSAS
3590	Office of the VP for Student Development and Dean	805	Student Services
7590	Ombudsman	806	General Administration
2660	Outside Printing	806	General Institutional Services
5210 *	Performing Arts Center	801	WSAS
2300	PhD Program	801	ZBUS
7600	Philosophy	801	WSAS
2670	Photocopier Maintenance	806	General Institutional Services
6750	Physical Education	801	WSAS
7800	Political Science	801	WSAS
3170	President's Office	806	General Administration
1070	Provost's Office	801	Academic Programs
3780	Provost's Office & VP for Academic Affairs	806	General Administration
7850	Psychology	801	WSAS
2260	Public Policy Support	801	SPA
3300	Public Relations	806	General Administration
3480	Public Safety	806	General Institutional Services
3310	Purchasing	806	General Administration
3410	Receiving & Stores	806	General Institutional Services
3450	Registrar's Office	805	Student Services
384C	SEEK	869	SEEK
3841	SEEK - Counseling	869	SEEK
4210	Services for Students with Disabilities	805	Student Services
6270	Sino-American Conference on Education	801	WSAS
4020	Skills Assessment Testing	805	Student Services

Alphabetical List:

Dept Num	Department Description	MOP	Program
5100	Sociology & Anthropology	801	WSAS
4280	SPA - Career Services	805	Student Services
2630	Sponsored Programs and Research (SPAR)	806	General Administration
5050	Stan Ross Accountancy	801	ZBUS
8300	Statistics & Computer Information Systems	801	ZBUS
384A	Student Academic Consulting Center	801	Academic Programs
3380	Student Activities	805	Student Services
0810	Student Information Center	805	Student Services
3810	Student Life	805	Student Services
2250	Subotnick Financial Services Center	801	ZBUS
3580	Summer Incentive	801	Academic Programs
227T	Technology Services	801	SPA
1350	Undergraduate Admissions/Financial Aid	805	Student Services
2650	Undergraduate Recruitment	805	Student Services
7630	University Skills Immersion Program	801	Academic Programs
3770	Vice President for Administration & Finance	806	General Administration
6940	Weissman Center for International Business	801	ZBUS
4550	William & Anita Newman Library	804	Library
5640	Workforce Development Initiative	802	Organized Research
8850	Writing Across the Curriculum	801	Academic Programs
1340	WSAS - Curricular Guidance	805	Student Services
4300	ZBUS - Career Services	805	Student Services
4000	ZBUS - Curricular Guidance	805	Student Services
3430	ZBUS - Graduate Admission	805	Student Services

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Numerical List:

Dept Num	Department Description	MOP	Program
0450	Baruch College High School	801	Academic Programs
0810	Student Information Center	805	Student Services
0820	Advisement Center	805	Student Services
0860	Academic Administration	801	Academic Programs
0920	Center for the Study of Business & Gov't - ZBUS	802	Organized Research
0950	Computer Center for Visually Impaired People	806	General Institutional Services
0960	Executive Programs - ZBUS	801	ZBUS
1000	Faculty Senate	801	Academic Programs
1030	Mishkin Art Gallery	806	General Administration
1050	C.U.E. - Academic Support Fund	801	Academic Programs
107L	Looking Both Ways Project	801	Academic Programs
107F	Faculty Fellowship Publications Program	801	Academic Programs
1070	Provost's Office	801	Academic Programs
107C	CUNY/ACT & CPE	801	Academic Programs
1080	Communications Institute	801	Academic Programs
1140	Controller's Office	806	General Administration
1210	Administrative Services	806	General Administration
1340	WSAS - Curricular Guidance	805	Student Services
1350	Undergraduate Admissions/Financial Aid	805	Student Services
1360	Graduate Admission & Student Services	805	Student Services
1440	Affirmative Action	806	General Administration
1470	International Student Services Center	805	Student Services
1630	BCTC - Media Services	804	Organized Activities
1660	Credit Card Fees	806	General Administration
1700	Office of Planning and Budget	806	General Administration
1710	Child Care Center	805	Student Services
1750	Bursar's Office	806	General Administration
1760	Conference Center	806	Maintenance & Operations
1771	Buildings and Grounds - Skilled Trades	806	Maintenance & Operations
1770	Buildings and Grounds	806	Maintenance & Operations
1780	Buildings and Grounds - Custodial	806	Maintenance & Operations
1840	Business Office	806	General Administration
1870	Campus Facilities & Operations	806	Maintenance & Operations
1880	Center for Financial Integrity	802	Organized Research
1940	College Advancement	806	General Institutional Services

Numerical List:

Dept Num	Department Description	MOP	Program
1970	Field Center	801	ZBUS
2070	Baruch Preparatory Program/College Now	801	Academic Programs
2120	Baruch Computing & Technology Center (BCTC)	806	General Institutional Services
2160	Dean's Office - Zicklin School of Business	801	ZBUS
2180	Baruch/Mt. Sinai Health Admin. Program	801	ZBUS
2220	Office of the Dean - Weissman School of Arts & Sci	801	WSAS
2250	Subotnick Financial Services Center	801	ZBUS
2260	Public Policy Support	801	SPA
2270	Office of the Dean - School of Public Affairs	801	SPA
227T	Technology Services	801	SPA
2300	PhD Program	801	ZBUS
2370	Marketing Research Program	801	ZBUS
2410	Coordinated Undergraduate Education (CUE)	801	Academic Programs
2480	Institutional Membership	801	Academic Programs
2630	Sponsored Programs and Research (SPAR)	806	General Administration
2650	Undergraduate Recruitment	805	Student Services
2660	Outside Printing	806	General Institutional Services
2670	Photocopier Maintenance	806	General Institutional Services
2800	Institutional Research and Analysis	806	General Institutional Services
2890	Mailroom	806	General Institutional Services
2910 *	IFR - Student Technology Fee	803	IFR
2930 *	IFR - Continuing Studies	803	IFR
2960	Duplicating and Printing Services	806	General Institutional Services
2990	NCSCBHEP	802	Organized Research
3050	Human Resources	806	General Administration
3170	President's Office	806	General Administration
3230	Graduate Programs	805	Student Services
3250	Community Relations	806	General Administration
3260	Communications & Marketing	806	General Institutional Services
3300	Public Relations	806	General Administration
3310	Purchasing	806	General Administration
3380	Student Activities	805	Student Services
3410	Receiving & Stores	806	General Institutional Services

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Numerical List:

Dept Num	Department Description	MOP	Program
3430	ZBUS - Graduate Admission	805	Student Services
3450	Registrar's Office	805	Student Services
3480	Public Safety	806	General Institutional Services
3580	Summer Incentive	801	Academic Programs
359A	Athletics	805	Student Services
3590	Office of the VP for Student Development and Dean	805	Student Services
3660	BCTC - Telephone Office	806	General Institutional Services
3770	Vice President for Administration & Finance	806	General Administration
3780	Provost's Office & VP for Academic Affairs	806	General Administration
3810	Student Life	805	Student Services
384C	SEEK	869	SEEK
384A	Student Academic Consulting Center	801	Academic Programs
3841	SEEK - Counseling	869	SEEK
3849	College Funds for SEEK	869	SEEK
3880	Career Services - VPSD	805	Student Services
4000	ZBUS - Curricular Guidance	805	Student Services
4020	Skills Assessment Testing	805	Student Services
4150	Counseling & Psychological Services	805	Student Services
4210	Services for Students with Disabilities	805	Student Services
4280	SPA - Career Services	805	Student Services
4300	ZBUS - Career Services	805	Student Services
4320	Freshman & Transfer Orientation	805	Student Services
4550	William & Anita Newman Library	804	Library
5050	Stan Ross Accountancy	801	ZBUS
5100	Sociology & Anthropology	801	WSAS
5200	Fine & Performing Arts	801	WSAS
5210 *	Performing Arts Center	801	WSAS
5330	Black & Hispanic Studies	801	WSAS
5540	Center for Educ Leadership in Public School	802	Organized Research
5550	Center for Transition & Leadership in Gov't	802	Organized Research
5640	Workforce Development Initiative	802	Organized Research
6090	MBA Tuition	801	ZBUS
6200	Economics & Finance	801	ZBUS
6210	Center for Logistics & Transportation	801	ZBUS

Numerical List:

Dept Num	Department Description	MOP	Program
6250	Education	801	WSAS
6270	Sino-American Conference on Education	801	WSAS
6500	English	801	WSAS
6550	CUNY Council on Foreign Language	801	WSAS
6570	Freshman Programs	801	Academic Programs
6730	ID Systems	806	General Institutional Services
6750	Physical Education	801	WSAS
6800	History	801	WSAS
6860	Baruch Honors Program	801	Academic Programs
6940	Weissman Center for International Business	801	ZBUS
7050	Law	801	ZBUS
7150	Management	801	ZBUS
7200	Marketing	801	ZBUS
7250	Mathematics	801	WSAS
7450	Modern Languages & Comparative Literature	801	WSAS
7530	Natural Sciences	801	WSAS
7590	Ombudsman	806	General Administration
7600	Philosophy	801	WSAS
7630	University Skills Immersion Program	801	Academic Programs
7800	Political Science	801	WSAS
7820	Academic Programs	801	SPA
7850	Psychology	801	WSAS
7930	Newman Real Estate Institute	801	Academic Programs
8250	Communication Studies	801	WSAS
8300	Statistics & Computer Information Systems	801	ZBUS
8850	Writing Across the Curriculum	801	Academic Programs

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Program Codes Subreport:

PC Num	Program Code Description
01	Day Undergraduate
02	Evening Undergraduate
03	Graduate & Doctoral
04	SEEK - Remedial Instruction
05	SEEK - Development & Comp. Courses
06	SEEK - Tutoring
07	SEEK - Counseling
08	SEEK - Administration
09	College Discovery - Remedial Instruction
10	College Discovery - Development & Comp. Courses
11	College Discovery - Tutoring
12	College Discovery - Counseling
13	College Discovery - Administration
14	Community Programs - Day
15	Community Programs - Evening
16	Summer Session
20	Open Admissions - Remedial Instruction
21	Open Admissions - Development & Comp. Courses
22	Open Admissions - Tutoring
23	Open Admissions - Counseling
24	Open Admissions - Administration

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Expense Code Subreport:

Number	Category	Description	SOC (**)
000	Allocation	OTPS Allocation	00000
101	PS Regular	Teaching F/T	00000
110	Adjunct	Teaching P/T	00000
120	PS Regular	Non-Teaching F/T	00000
130	Adjunct	Non-Teaching P/T	00000
160	TS	College Assistants	00000
164	TS	SEEK Tutoring	00000
200	Supplies	Office Supplies	53660
205	Supplies	Photocopier Supplies	53905
230	Automotive	Automotive - Supplies and Materials	53610
231	Automotive	Automotive - Fuel	53600
232	Automotive	M & R City Employee	55481
233	Automotive	M & R no City employee	55480
250	Supplies	Medical, Lab & Surgical Supplies	53640
259	Supplies	Data Processing Supplies	53679
300	Inventorial Assets	Inventorial Assets	57900
301	Inventorial Assets	Security Equipment	57901
303	Inventorial Assets	Lease Purchase of Equip.	55190
304	Inventorial Assets	Office Furniture & Equipment	57280
305	Inventorial Assets	Motor Vehicle	57100
307	Inventorial Assets	Medical, Lab & Surgical Equipment	57300
308	Inventorial Assets	Telecommunications Equipment	57480
309	Inventorial Assets	EDP Equipment	57780
310	Inventorial Assets	Inventorial Equipment - Sensitive - EDP Equip.	57280
311	Non-Inventorial Assets	NI - Computer Parts	57281
312	Non-Inventorial Assets	NI - Assets	57282
314	Non-Inventorial Assets	NI - Office Furniture	57284
317	Non-Inventorial Assets	NI - Medical, Lab & Surgical Equip.	57287
318	Non-Inventorial Assets	NI - Telecommunications	57288
319	Inventorial Assets	Software - Non-Equipment	57289
320	Interest	Interest Payment	56075
323	Interest	Lease Purchases	56077
330	Library	Library Books	53890
331	Services	Books and Publications	53891
335	Library	Subscriptions	56420
336	Services	Subscriptions	56421
337	Library	Microfilm/Microfiche	56422
338	Library	Microfilm/fiche - Other	56423
339	Library	Bookbinding	53899
400	Services	Contractual Services	56990
401	Services	Consultants	56991
403	Services	Credit Card Fee	56993
404	Services	Cleaning Services	56994
407	Services	Advertising	56360
408	Services	Child Care	56990
409	Services	Security	56990
410	Services	Postage	56600
411	Services	Pre-Sorted	56601
415	Services	United Parcel Service	56605

Expense Code Subreport:

Number	Category	Description	SOC (**)
418	Services	Courier	56608
419	Services	Express Mail	56609
420	Telephone	Local Telephone Services	55800
421	Telephone	Long Distance Telephone Services	55801
422	Telephone	Telecommunications Maint.	55810
423	Telephone	Cellular Phone Usage	55820
424	Services	Interpreter Services	55804
430	Services	General Office Services	56990
431	Services	Armored Car	56991
432	Maintenance	Office Equipment Maintenance	56992
433	Maintenance	IBM Equipment Maintenance	56993
434	Maintenance	Non-IBM Equipment Maintenance	56994
435	Services	Water Services	56995
436	Services	Credit Cards	56996
437	Maintenance	Photocopier Maintenance	56997
438	Printing	Bulletin / Schedule & Catalog	56700
439	Printing	Printing Other	56701
441	Local Travel	Travel - Local PSC	54901
442	Local Travel	Travel - Local Non-PSC - Mileage	54800
442	Local Travel	Travel - Local Non-PSC - Rental Cars	54750
442	Local Travel	Travel - Local Non-PSC - Per Diem	54322
445	Travel	Moving Expenses / Car Services	54905
451	O-O-T Travel	Out of Town - PSC - Mileage	54800
451	O-O-T Travel	Out of Town - PSC - Air Fare	54110
451	O-O-T Travel	Out of Town - PSC - Train Fare	54120
451	O-O-T Travel	Out of Town - PSC - Lodging	54340
451	O-O-T Travel	Out of Town - PSC - Rental Cars	54750
451	O-O-T Travel	Out of Town - PSC - Per Diem	54320
452	O-O-T Travel	Out of Town - Non-PSC - Train Fare	54120
452	O-O-T Travel	Out of Town - Non-PSC - Mileage	54800
452	O-O-T Travel	Out of Town - Non-PSC - Lodging	54340
452	O-O-T Travel	Out of Town - Non-PSC - Rental Cars	54750
452	O-O-T Travel	Out of Town - Non-PSC - Per Diem	54322
452	O-O-T Travel	Out of Town - Non-PSC - Air Fare	54110
460	Building & Grounds	Building & Other Improvements	55440
461	Building & Grounds	Building	55441
470	Building & Grounds	Heat, Light & Power	55520
471	Building & Grounds	Fuel Oil	53200
480	Services	Contractual - General (Personal/Technical)	56990
500	Maintenance	Non-Equipment Maintenance	53700
501	Building & Grounds	Hazardous Waste Removal	53701
502	Building & Grounds	Elevator Maintenance	53702
503	Maintenance	Painting, Wall Paper or Spackling	53703

Chart of Accounts

Expense Code Subreport:

Number	Category	Description	SOC (**)
504	Building & Grounds	Extermination Services	53704
505	Maintenance	Fire Alarm Maintenance	53705
506	Maintenance	Security System Maintenance	53706
507	Building & Grounds	HVAC (Heating, Ventilation, & Air Conditioning)	53707
510	Room Rental	Room Rentals	55400
520	Rentals	Equipment Rentals	55190
521	Rentals	Copier Rentals	55191
529	Rentals	EDP Equipment Rentals	55110
532	Maintenance/Licensing	Software - IBM	56260
533	Maintenance/Licensing	Software - Microsoft	56261
535	Maintenance/Licensing	Software - Non-IBM	56262
615	IFR	Fringe Benefits	58906
617	Services	O.T. Meal Allowance	54330
618	Uniform Allowance	Uniform Allowance	58910
700	General	Fixed Charges - General	56990
701	Insurance	Automobile Insurance	56991
702	Insurance	Other Insurance	56992
706	Services	Memberships	56440
708	Legal	Legal Settlements	58820
709	IFR	Overhead Costs	58908
730	Training	Training Programs	56400
999	Misc	Misc	99999