

# ZERO-CREDIT INTERNSHIP COURSE: INTRODUCTION TO THE WORKPLACE (WST 0901-0903)



## COURSE DESCRIPTION:

This zero-credit internship course allows students to accept internships that require college approval. It is intended to be the first step toward the development of skills and attitudes that lead to satisfying careers. Students may take the initiative in finding appropriate work assignments or they may seek internships through the Starr Career Development Center. The SCDC's Zero-Credit Internship Coordinator approves the internship prior to enrollment in the course and supervises the students who reflect on their experiences in journal entries and in workshops organized by the SCDC. **Students who participate in the Zero-Credit Internship Course will receive Transcript Notation (TN) after successful completion.**

### *Transcript Notation:*

*The Zero-Credit Internship Course provides official college recognition on student transcripts through Transcript Notation (TN). Students will receive a 'notation' on their official Baruch College transcript documenting the internship experience upon successful completion.*

## ELIGIBILITY REQUIREMENTS:

### Students must:

1. Have a minimum GPA of 3.0
2. Have a minimum of 28 credits AND *not admitted* into any of the Baruch schools: Zicklin, Marxe, or Weissman.
3. Not require work visa sponsorship now or in the future
4. Obtain an official internship offer (Note: Internship sites may not accept the zero-credit course for their credit-only opportunities. Make sure to check with employer.)
5. Receive approval from the Zero-Credit Internship Coordinator

## MEET THE DEADLINE:

Students must register by:

**February 20, 2019**

For more information, visit the

**Starr Career Development Center**  
Newman Vertical Campus, Rm. 2-150

Or contact:

**Alena Grunberg**

[Alena.Grunberg@baruch.cuny.edu](mailto:Alena.Grunberg@baruch.cuny.edu)

[www.baruch.cuny.edu/careers](http://www.baruch.cuny.edu/careers)