

## **Members of the BBA Learning Assurance Committee**

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### **Consulting Members**

Rob Ducoffe  
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## **Agenda November 4, 2004**

1. Discuss the eight learning goals
  - a. make definitions---describe specific skills for each goal
  - b. create a checklist of where skills are taught and reinforced
  - c. consider course or activity where student learning may be assessed
  
2. Discuss learning goals for the majors
  - a. draft a list of possible goals for the major
  - b. describe specific skills related to each goal
  - c. create a checklist of courses within the major where the skill is taught and reinforced
  - d. establish a final list of learning goals (usually between 4-7 goals)
  
3. Assign responsibilities
  
4. Set next meeting